East Carolina University
2004-2005 Staff Senate
December 9, 2004
Willis Building – Auditorium
3:30 – 5:00 pm

I. Attendance
Absent: Rebecca Bizzell, Barbara Ward, Wayne Reeves, Brenda Swain, and Alice Martin. Ex-Officio Officers: Taffye Clayton, Greg Miller, Robin McKinnon-Wilkins, and Becky Smith and John Toller.

II. Call to Order
Kim Wilson welcomed everyone and called the meeting to order at 3:35pm. Kim introduced and welcomed Damon Davis, the new Ex-Officio representing the Office of Institutional Equity.

III. Approval of Minutes
November 18th, 2004 Meeting Minutes
– Kim Wilson asked for approval of the minutes. The minutes were approved with no changes.

IV. Special Order of the Day
A. Election of Secretary – Kim Wilson
– Kim Wilson reported that 5 staff senate members had been nominated to serve as secretary. However, when they were contacted about their nomination, they all graciously declined unless no other person could be found. In the end, two members were nominated to serve as secretary, Ethel Greer and Joanne Tyson. A vote was conducted, and Joanne Tyson was elected as the next Staff Senate Secretary. Joanne will begin serving as secretary at the January meeting.

B. Constituency List – Kim Wilson
- Kim Wilson reported that the Executive Committee had much discussion regarding the “constituency” list. The Executive Committee does not support establishing such a list to assign a Staff Senate member to each SPA, CSS, and non-teaching EPA employee. Noting the number of staff members in excess of 4,300, the Executive Committee realized quickly that assistance would be needed to develop an email to identify the above employees – also noting that information would have to be re-compiled upon every use. The Executive Committee supports continuing to distribute information by announce and web page on behalf of the whole Staff Senate rather than relying on each staff Senate member to assume such responsibility for distributing information or sending the same information more than once to staff members. However, if a large division, such as Health Sciences, would like to assign SPA, CSS, and non-teaching EPA employees in that division to
interested members for follow-up, the Executive Committee would support that and the help them get started with the process. This brought a lot of discussion from Staff Senate members from the Brody School of Medicine. Alise Rowan said she still recommended that Health Sciences do this to get the message out to the staff about Staff Senate. She stated she didn’t think there was a problem with people getting people to us, it was us getting to the people. Alise asked Gwen Green if there was a way for her to get a list of SPA, CSS and EPA employees to her and also, could the EPA non-teaching be separated from the EPA teaching? She would like to get this started as soon as possible. Gwen said she would look into this and get back with Alise. It was also mentioned that maybe the minutes could go out on ECU Official instead of Announce so everyone could get the minutes, not just those who subscribe to announce. Anne Weingartz said that only a few people on campus are privy to using the ECU Official email so this would probably not be our best option. Kim and Alan asked Alise to let them know if the Executive Committee could help her get the process underway.

C. Holiday Social –
The holiday social then proceeded with food and fellowship.

Next ECU Staff Senate Meeting: Thursday, January 13th, 2004.
Location: Willis building Auditorium. Time: 3:30 p.m. – 5:00 p.m.