East Carolina University
2006-07 Staff Senate
Minutes of September 14, 2006
Willis Building Auditorium

I. Attendance:

Absent: Thomas Barnes, Shawna Borsz, Shonda Clemons, Gwendolyn Higgs, Harold Coleman, Donnie Finch, Judy Melendez, Dianne Norris, Linda Phillips, Wayne Reeves, Emikyo Washington

Ex-Officio Advisors Present: LaKesha Altson, Leigh Ann Goff, Robin McKinnon-Wilkins, John Toller, Chris Turner, Ashley Worthington

Ex-Officio Advisors Absent: Taffye Clayton, Gwen Green, Karen Summerlin, Angela Moye, Jim Mullen, Robyn Galloway

II. Call to Order
Senator Leigh Cobb welcomed everyone and called the meeting to order at 3:30 p.m.

III. Ice Breaker/Roll Call

A. Roll Call/Ice Breaker:

Senator Dunn asked the Staff Senators to introduce themselves and to identify an event or date that has made a significant impact on their life.

IV. Approval of Minutes

A. Minutes of May 11, 2006

Senator Daniels reported that the minutes from the May 11, 2006 Staff Senate meeting were distributed to the Staff Senate, Announce, and Health Sciences Announce. The minutes were approved as distributed.

V. Special Order of the Day

A. Basketball Special Pricing for Employees

Senator Cobb shared that the representative from the Athletic Ticket office was unable to attend today’s meeting. She distributed handouts from the Athletic Ticket Office. November 11th will be the Faculty/Staff Appreciation night. Faculty and Staff can receive half priced basketball tickets.

VI. Comments from the Executive Committee
A. Comments from the Chair, Leigh Cobb

Senator Cobb shared some of the items that the Executive Committee discussed with the Chancellor at their meeting on September 5th.

- The Staff Senate would like more staff representation on University committees.
- The Ice Cream Social for employees who received outstanding on their performance evaluation was well attended. Over 900 employees were invited and around 200 attended. There were some concerns that there needs to be more done to recognize outstanding employees. The Staff Senate will work together to come up with other suggestions to recognize outstanding employees. Please email your thoughts to Senator Cobb.

The August Retreat minutes were distributed to the Staff Senate. A lot of great ideas were discussed at the retreat.

Senator Cobb reminded the Staff Senate Committees to review the schedule for the Staff Senate Presentation at the New Staff Orientation. The schedule will be listed on each meeting agenda. The schedule runs through December. The Communications & Marketing Committee will need to develop the schedule for 2007.

A Bone Marrow Drive will be held for Lynn Burroughs. If any Staff Senators are interested in working on a small committee to put this together, please contact Joannie Tyson.

B. Comments from the Chair Elect, Tandy Dunn

Senator Dunn shared information about the UNC Staff Assembly. The UNC Staff Assembly will meet 2 times a year. He explained the terms. Additional information was included in the resolution that was discussed under New Business. Senator Dunn reported that Carolyn Belch volunteered to be the Alternate delegate.

C. Comments from the Secretary, Christy Daniels

Senator Daniels shared that during the Executive Committee’s meeting with the Chancellor that her agenda item was the Summer Schedule for 2007. She thanked the Chancellor for allowing the Summer Schedule to continue this past summer and expressed that the Staff Senate was in full support of continuing the Summer Schedule for next year. She requested that the Chancellor put this on his agenda to discuss with his Executive Council early in the Spring so that the employees could be notified in March or early April. According to Dr. George Harrell there is a significant amount of utility cost savings each month during the months when the Summer Schedule is observed.

D. Comments from the Treasurer – Judy Tucker

Senator Tucker presented the Treasurer’s Report. A statement of financial position for September 2006 was distributed and the Staff Senate’s Budget Request to the Chancellor was distributed.

VII. Monthly Updates and Reports

A. Committee Reports

1. Communications & Market Committee– Jennifer Johnson, Chair
See Attached Committee Minutes

2. Diversity – Doreen Strayhorn, Chair

See Attached Committee Minutes

3. Human Resource Services Committee, Chair

See Attached Committee Minutes

4. Rewards & Recognition, Amanda Pantelidis, Chair

See Attached Committee Minutes

VIII. Old Business

None

IX. New Business

A. Resolution #06/07 -09-1: University Child Care Facility – Tandy Dunn

Senator Dunn reviewed the proposed Staff Senate Resolution #06/07 -09-1 for a University Child Care Facility. He asked the Staff Senate for their consideration to support the establishment of a University Child Care facility at ECU for the children of faculty, staff, and students.

ACTION: A motion was made for the Staff Senate to fully support Resolution #06/07 -09-1: University Child Care Facility. Motion carried.

B. Resolution #06-07 -09-2: Appointment to Executive Committee during non-meeting months – Tandy Dunn

Senator Dunn reviewed the proposed Staff Senate Resolution #06/07 -09-2 for appointments to the Executive Committee during non-meeting months. If a vacancy in the Secretary or Treasurer positions within the Executive Committee should occur through termination of employment, change of Division, resignation from the Senate, or expulsion from the Senate, during a month that the Staff Senate is not scheduled to meet, the Executive Committee shall have the authority to appoint a Senator to serve in the vacant seat. The appointment will be affirmed by vote of the full Staff Senate at the next meeting.

ACTION: A motion was made to support Resolution #06-07 -9-02: Appointment to Executive Committee during non-meeting months. Motion carried.

Senator Dunn asked for affirmation of Senator Judy Tucker as the Treasurer for the Staff Senate for 2006-07.

ACTION: A motion was made to affirm Senator Judy Tucker as the Treasurer for the Staff Senate for 2006-07. Motion carried.
C. Resolution #06-07-09-3: Membership in the UNC Staff Assembly – Tandy Dunn

Senator Dunn reviewed the proposed Staff Senate Resolution #06-07-09-3: Membership in the UNC Staff Assembly. The past-Chair, Chair, and Chair-Elect shall serve as delegates to the University of North Carolina Staff Assembly. The term of office for the delegates is one year for the past-Chair, two years for the Chair, and three years for the Chair-Elect. Vacancies shall be filled using established procedures for filling vacancies on the Executive Committee and the newly elected officer shall complete the un-expired term of the position in which elected to serve. An Alternate delegate to the UNC Staff Assembly will be selected by the full Staff Senate during the May meeting.

ACTION: A motion was made to support Resolution #06-07-09-3.
Motion carried.

D. American Heart Association Walk – Leigh Cobb

Senator Cobb reported that Dr. Austin Bunch has asked the Staff Senate to participate in the American Heart Association Walk on October 28th. Registration is at 8:00 a.m., and the walk is at 9:00 a.m., behind the Belk Building. We need at least 3 team captains and each team captain is asked to recruit 15 team members. Each team member is asked to raise $100.00. There will be a kickoff for the team captains where more information will be explained and packets will be distributed. Anyone interested in being a team captain was asked to notify Senator Cobb after the Staff Senate meeting.

X. Announcements

Senator Cobb reminded everyone that the Health Sciences Blood Drive will be on September 22nd at Brody. Posters are available to display in your area.

Next Staff Senate Meeting will be held on Thursday, October 19, 2006 from 3:30 – 5:00 p.m., in the Willis Building Auditorium.

The Chancellor’s Luncheon will be on Wednesday, November 29, 2006 from 12:00 – 1:00 p.m., Mendenhall Student Center, Great Rooms.

XI. Adjournment

Senator Cobb thanked everyone and adjourned the meeting at 5:10 p.m.