



Draft of ECU Staff Minutes
Date: August 9, 2018
Location: Mendenhall Student Center

Call To Order:

Meeting was called to order by Chair Brook Person.

Guest Speaker:

Dan Blumberg ECU HR regarding UNC Salary Pay Increase: Instructions have been passed down to ECU. 2% raise for SHRA employees. Discretionary raises are unlikely at this point. Floor salary \$31,200 will be implemented after the ARP process. Bonus leave memo will be coming out shortly and will be on the Kronos system soon. Evaluation process is in play this time with who is eligible for the 2% increase. EHRA will unlikely get a raise. September 30th the raises will be implemented and it will date back to July 1, 2018. Temporary inequity with new hires will be at the floor salary and could make the same as an employee that has been with ECU. HR and ECU will be working with this and salaries will be looked at to increase due to years of service. Bonus leave will have guidelines about how it can be used. Humanresources@ecu.edu is where any more questions can be sent to HR.

Approval of July Minutes - Motion was made to approve and 2nd. Motion Approved.

Executive Committee Comments:

Brooks Person, Chair – No comments

Michelle Messer, Chair Elect –No Comments

Todd Inman, Vice Chair – No Comments

Karen Eastwood, Secretary –Absent, Amy Eason recorded the minutes.

Robin Mayo, Treasurer – Treasurers Report as of July 31st

- State funds = \$2500
- Discretionary Funds = \$7794.15
- Children of SHRA = \$2290.94
- Gail Jordan = \$2159.39

Old Business:

School Supply Drive; reach out to all Pitt County Schools to see who is in need of materials. 13 boxes will be put out in various locations throughout campus. Flyers will be provided to pass out in an email. Starts tomorrow and will end on the 22nd.

New Business:

Concessions: 19 basketball games and potential for one or two special events; minimum of 6 people working each event, 8 people is ideal; 30 minutes prior to the game and 2 hours total of volunteer time. 10 minutes left in 4th quarter wrap up. 15% of sales will go to Staff Senate for scholarships. Members outside of the staff senate and Aramark will get a background check on everyone. 16 is the minimum age requirement. Can use community service hours. Can recruit and advertise when selling concessions. Motion approved. Will create an ad-hoc committee for this. Karen Eastwood will be point person for the concessions fundraiser.

Committee Reports:

By-Laws: voted for positions, focus on new changes, have someone from HR committee to attend their meetings.

Communications and Marketing: none

Diversity: elect chair-elect, secretary; photo database project working on and capturing staff senate members at work and in action. Increase the diversity on staff senate and encouraging supervisors to allow their employees to participate in Staff Senate. By standard intervention training; disability awareness training.

Human Resources: Finalized committee members; cemented goals: continue the emergency assistance program, one HR forum this year, community service project with HOPE Lodge. Parental Leave recommendations: vote on ECU Staff Senate to be an advocate for this motion. 17 yes to motion approved. No nays.

Membership: Have not meet yet but will be sending out seat vacancies to alternates and staff members who were next on the list for an alternate seat in this past spring's elections. Also, going to reach out to divisions that need seats filled.

Leadership and Professional Development: first meeting August 21st. Open to suggestions to the committee about who is a leader in the community for Ballard's Lessons in Leadership or make a recommendation for speaker to Staff Senate.

Recognition and Rewards: Elections were made; extend staff appreciation for the entire year: look at ways to do monthly; fitness walk: change name to Staff Appreciation Wellness Walk: Laupus Lake October 10th, rain date October 17th. Athletics on how Senate can be more involved and half time events for staff game. Participate in the Homecoming Parade.

Scholarship: none

Announcements:

- Brooks: Mottos will be compiled and send an email out of what they choose.
- Volunteer event August 16th move in Fletcher 9-11. Email Todd Inman about volunteering. 10:30-2:30 Bake Sale at Joyner Library same day.
- Next meeting: September 13th 3-5 ECHI Auditorium

Adjournment:

Motion was made to adjourn and 2nd. Motion Approved.

Minutes by Amy Eason.

Respectfully Submitted by: Karen Eastwood, Secretary, Executive Committee

ECU Staff Senate Attendance Chart

2018-19

First Name	Last Name	Division	Position	August
Amy	Eason	AA	Senator	X
Andrew	Cartee	AA	Senator	Excused
Anna	Logemann	AA	Senator	Excused
Ashleigh	Taylor	AA	Senator	X
Courtney	McNair	AA	Alternate (1)	n/a
Ericka	Faison	AA	Senator	X
Lajuana	Carter	AA	Senator	X
Lisa Marie	Hagen	AA	Senator	X
Lugenie	Williams	AA	Senator	n/a
Richard	Yakubowski	AA	Alternate(2)	n/a
Eric	Williams	AF	Alternate (1)	Absent
Hector	Molina	AF	Senator	X
Joel	Stocks	AF	Senator	Excused
John	Southworth	AF	Senator	X
Robin	Mayo	AF	Senator	X
Sarah	Jones	AF	Senator	
Scott	Nichols	AF	Senator	Excused
Teresa	Davis	AF	Senator	X
Tiffany	Moore	AF	Senator	Absent
Todd	Hogarth	AF	Alternate (2)	n/a
Todd	Inman	AF	Senator	X
Brenda	Perkins	AT	Alternate(2)	X
Gwyn	Smith	AT	Alternate(1)	X
Jackie	Daniels	AT	Senator	X
Gaelle	Deshayes	CH	Senator	X
Vacant	Vacant	CH	Alternate (1)	n/a
Vacant	Vacant	CH	Alternate (2)	n/a
Alexis	Moye	HS	Senator	X
April	Daniels	HS	Senator	X
Brooks	Person	HS	Senator	X
Cynthia	Burrus	HS	Senator	Absent
Debbie	Pettaway	HS	Senator	X
Debra	Mercer	HS	Senator	X
Jean	Merenda	HS	Senator	Excused
Karen	Eastwood	HS	Senator	Excused
Karen	Tripp	HS	Senator	n/a
Lisa	Graepel	HS	Senator	
Lyndsay	Edgerton	HS	Senator	Excused
Margaret	Moody	HS	Senator	X
Michelle	Aynes	HS	Alternate (2)	n/a
Michelle	Messer	HS	Senator	X
Nicholas	Balestrieri	HS	Senator	X

