



ECU Staff Minutes
Date: October 18, 2018
Time: 3:00pm to 5:00pm
Location: Health Science Student Center

Call to Order:

Meeting was called to order by Chair Brooks Person.

Guest Speaker

Meghan Woolard - Executive Director of Ronald McDonald House presented a PowerPoint presentation—spoke of the history of the house and what they offer today including locations inside Vidant Medical Center. Shared house improvements (Moye Blvd) that are near completion. Volunteer opportunities: Multiple ways to volunteer -Cleaning, Baking, Preparing meals, Wish List Drive, help move in the when building is complete.
For more information about volunteering at the House, call Katie Hall at 847-5435 or email at Katie@rmhenc.org.

Chad G. Carwein – University Sustainability Manager- Flyer passed out with information concerning –Community Review of ECU’s Sustainability Plan – open house on Tuesday, October 30th at Mendenhall Student Center. Sustainability Film – free monthly film series strives to lend a voice to environmental sustainability and climate change issues – Next film - Age of Consequences November 13th at 6:30 Willis Bldg. Auditorium

Lee Ann Goff – Director of Benefits – open enrollment from now until October 31st. Main change if you are smoker – Minute Clinic needs to be completed for the lower premium. Primary Care provider is only on 80/20 plan – providers can be changed at any time. Discussion of vision that is at no cost to the employees. Enrollment session available 26th and 31st at Joyner East.

Approval of August Minutes –Motion was made to approve and 2nd. Motion Approved.

Executive Committee Comments

Chair – **Senator Brooks Person** commented on the following:

- UNC Staff Assembly meeting –
- Engagement Survey – engaged.ecu.edu
- Result from Qualtrics Voting Survey for Staff Assembly Alternates – Todd Inman and Hector Molina
- October 13th Staff Appreciation Day – discount tickets for Home Football game.

Chair Elect – **Senator Michelle Messer** and Vice Chair – **Senator Todd Inman** commented on the following:

- Share Pictures to show activities of Staff Senate events
- School Supply Drive – donation delivered to ECU Community School
- Brooks added -he mentioned to combine with Faculty Senate for combine effort on the school supply drive.
- Wellness Walk –great turn out and appreciation for all the help and work.
- Campus Move In – 17 volunteers participated and was spoke highly of our volunteering from parents and others.

Treasurer – **Senator Robin Mayo** commented on the following:

- Treasurer report sent out with agenda.
- \$2,719.76 -State Funds
- \$7,326.15 -Discretionary Funds/ITF (141010-220111)
- \$ 3367.32 -Children of SHRA Scholarship (EE4763)
- \$3,038.19 -Gail Jordan Memorial Scholarship (EE3764)

Secretary – **Senator Karen Eastwood** commented on the following:
Basketball signups – First game November 6th.

Old Business

Dan Blumberg from ECU HR came to speak to the group regarding Special Annual Bonus Leave – specifically concerning the rollover provision.

New Business

Michelle Messer spoke concerning the Homecoming Parade – email Michelle if you would like to be a part of the parade or if you wish to donate candy for the parade.

Committee Reports

By-Laws – No Report

Communications and Marketing – No report

Diversity – John Southworth

- Building database of number of senators with number of department across campus and number of employed
- Disability Awareness Training is in the works
- Participated in Wellness Walk – 2 tables – Diversity and Employment Disability Month
- Diversity Day event – working to see if Laupus Library and Diversity Committee in Joyner would work together with Staff Senate and combine efforts

Human Resources – Teri Coleman

- Emergency Assistant Program - \$250.00 is still in the works and should be finalized next month
- NC State Parental Leave – finalizing details
- Community Service project – working with Hope Lodge in January 2019 and purchasing items on the Wish List

Rewards and Recognition – Margaret Moody

- Wellness Walk – 46 vendors – close 200 participants

Scholarship – Robin Mayo

- Table at Wellness Walk to give information out concerning Scholarships to children of ECU Staff. Deadline is January 5th for applications. Ask that Staff Senators spread the words to the department.
- Fundraiser for scholarships is with ECU Concessions. Also looking into Chick-Fil-A and Chipotle.
- Garrett Killam spoke concerning the Janet B. Royster Scholarship available thru Staff Assembly – deadline October 31st.

Membership – Amy Eason

- Dates were discussed for next year Staff Senate
- Qualtrics survey sent out to Staff Senators for Membership Drive to fill vacant slots

Leadership and Professional Development –

- Early stages Leadership Ball –working on scheduling a speaker
- Arranged a short segment during monthly meeting on November 8th from Stephen Brody.
- Contacted Justin Yeaman, ECU HR for a Short segment during a monthly meeting in 2019.

ECU Concessions Ad Hoc

- Sent out Doodle Poll for sign up for Concession
- Aramark Forms need to be completed and processed before allowed to work in concession stand.
- Hats or Hair nets have to be worn.
- Reminders of sign up time will be sent out.
- Concert – November 13th – all proceeds that night will go toward Hurricane Recovery

Announcements

- November 8th Meeting ECHI Auditorium 3:00 – 5:00pm
- November 1st & 2nd Board of Trustee Meeting
- Polos – Shirts are going out to Senators if any issues with size you order contact Todd Inman or Karen Eastwood.

Adjournment

Motion was made to approve and 2nd. Motion Approved.

ECU Staff Senate Attendance Chart

2018-19

First Name	Last Name	Division	Position	October
Amy	Eason	AA	Senator	X
Andrew	Cartee	AA	Senator	Excused
Anna	Logemann	AA	Senator	Excused
Ashleigh	Taylor	AA	Senator	X
Courtney	McNair	AA	Alternate (1)	n/a
Erica	Faison	AA	Senator	X
Lajuana	Carter	AA	Senator	Absent
Lisa Marie	Hagen	AA	Senator	Absent
Lugenie	Williams	AA	Senator	n/a
Richard	Yakubowski	AA	Alternate(2)	n/a
Eric	Williams	AF	Alternate (1)	X
Hector	Molina	AF	Senator	X
Joel	Stocks	AF	Senator	Absent
John	Southworth	AF	Senator	X
Robin	Mayo	AF	Senator	X
Sarah	Jones	AF	Senator	Excused
Scott	Nichols	AF	Senator	Excused
Teresa	Davis	AF	Senator	X
Tiffany	Moore	AF	Senator	X
Todd	Hogarth	AF	Alternate (2)	X
Todd	Inman	AF	Senator	Excused
Brenda	Perkins	AT	Alternate(2)	X
Gwyn	Smith	AT	Alternate(1)	X
Jackie	Daniels	AT	Senator	Excused
Gaelle	Deshayes	CH	Senator	X
Vacant	Vacant	CH	Alternate (1)	n/a
Vacant	Vacant	CH	Alternate (2)	n/a
Alexis	Moye	HS	Senator	X
April	Daniels	HS	Senator	X
Brooks	Person	HS	Senator	X
Cynthia	Burrus	HS	Senator	Absent
Debbie	Pettaway	HS	Senator	X
Debra	Mercer	HS	Senator	X
Jean	Merenda	HS	Senator	X
Karen	Eastwood	HS	Senator	X
Karen	Tripp	HS	Senator	n/a
Lisa	Graepel	HS	Senator	X
Lyndsay	Edgerton	HS	Senator	Absent
Margaret	Moody	HS	Senator	X
Michelle	Aynes	HS	Alternate (2)	n/a
Michelle	Messer	HS	Senator	X
Nicholas	Balestrieri	HS	Senator	X

