

ECU Staff Senate Minutes

Date: November 14, 2019

Time: 3:00pm to 5:00pm

Location: Main Student Center 249

**Call to Order:** Senator Michelle Bone

**Roll Call:** Senator Karen Eastwood

**Minutes:** Approval of October Minutes – Karen Tripp 1st, Gaelle Deshayes 2nd Minutes Approved

**Executive Committee Comments**

**Chair –** Senator Michelle Bone commented on the following:

Email sent out about the Presidential Search to complete the survey.

**Chair Elect –** Senator Todd Inman commented on the following: -

* Staff Assembly Golf Tournament met in Chapel Hill – new tournament director – Kim Higdon who is an ECU Staff Employee – goals to start early for sponsorship - SEANC has already given sponsorship of $15,000 for the tournament. Flyers are available. Needs sponsors minimum is $1500.00

**Vice Chair** - Senator Debbie Pettaway – No comments

**Treasurer –** Senator Robin Mayo commented on the following:

* Treasurer’s report was sent out by email, no changes. – no questions.
* Reminder email sent out to raise funds to the Community Lab School. Submit lump sum at 1 time to the school.
* Foundation gave notice that we will have to spend for the scholarship - $10,000.00
* The increase from past year to the scholarship is largely due to concessions. Robin urges all senators to sign up – volunteer.
* Payroll deduction live for the foundation – Staff Senate Priority or Scholarship is available thru this.

**Secretary –** Senator Karen Eastwood – No Comments

**Guest Speaker**

**Trisha Mahoney** - ComPsych Manager for the UNC System (PowerPoint Presentation)

* Employee Assistance Program – reviews the program and what is offered.
* All services are Free.
* Confidential is key.
* Services are for all ECU Staff employees and anyone in family or living with you.
* Contact Information – 833.743.8183 or guidanceresources.com (24hours)
* 3 face to face counseling sessions per individual per issue per year – no cost
* Legal advice
* Financial Guidance
* Work Life Balance

**Joshua Rossnagel** – Leadership & Professional Development Committee

* Personal History of Joshua
* Avant Reader
* Explanation of Leadership (PowerPoint Presentation)
* Committee came up with 21 books based on 3 categories
* Networking
* Leadership
* Personal Development
* Reviewed of 5 of the 21 Books.

**Committee Reports**

**By Laws –** Lisa Ormond – No Report

**Communications & Marketing -** Scott Nichols

Met thru Teams – great tool to meet.

* Working with Membership committee to update the Nomination email – needs photos of Staff Senate in action – send to Michelle
* Michelle mentions photos for spark piece to update website.

**Diversity –** Lajuana Carter

* During the meeting the following things were discussed:
* Diversity Day sponsored by OED in March
* Ginger Grimes will be here to talk about different Lactation Areas on campus in January
* Diversity group – November 22 2 9- 12 will be volunteering to pack food for the Food Bank of Central and Eastern NC for Seniors of Pitt County
* Housekeeping Appreciation Day – discussion on how to show appreciation
* Some members of the Diversity group will be attending a seminar -Native American thru OED

**Human Resources** – Brenda Perkins

* Topic – Bereavement Policy is being discussed. Draft a resolution for policy that sick time is not used for the 3 days for immediate family.
* No UNC system a bereavement policy.
* Policy would have to go thru UNC Staff Assembly
* Lisa Ormond explains how to approve to move with policy.
* Karen Tripp made the motion Aisha Powell 2nd, senators approved to pursue the policy for 3 to 5 days for Bereavement not taking personal leave.

**Membership Committee – Tiffany Moore**

* Discussion of Attendance – Quarterly Review of Attendance for monthly and committee meetings. Contact Supervisor will only be if you need help with conflicts to be at meetings.
* December meeting to discuss Timeline of nomination/election.
* **Leadership & Professional Development –**Hector Molina
* Marketing for the B.A.L.L.
* Event in Feb. 12, 2020 at the Main Student Center Ballroom A
* Spread the word for attendance

**Rec and Reward -** Gaelle Deshayes (Video Presentation)

* Short Video on WNCT that was on the Wellness Walk.
* 150 participants in the Wellness Walk
* Vendors all showed up

**UNC Staff Assembly** – Michelle Bone & Todd Inman (PowerPoint Presentation)

* Brief overview of the meeting from Chapel Hill. No decision on budget.
* Spoke strongly concerning giving the 40 hours for those that must take the mandatory 3 days during the holiday.
* Paid Parental leave is done deal to come effective January 1 to March 31, 2020.
* Class & Comp plan is still in the early stages.

**Roundtable Discussion**

**Debbie Pettaway –** Concerns with Parking & Transportation SM-22 the number of handicap parking spaces available in this lot. Answer on how to get more handicapped parking in this lot. Usually handicap parking spaces are based on the number of parking spaces.

Justin Yeoman also mention to contact A&D. Steven Grey is the contact for help with parking.

**Todd Inman** – recognize the grounds facilities for efforts of taking care of plants without the irrigation system. If your area needs attention please let Todd know.

Brooks Person – Treasure Pirate Award Nomination announcement.

Announcements:

* December 12th – Staff Senate Picture – Remember to wear purple polo.
* Do not have to wear name tags for pictures.
* Plans are for 1 group picture and then committee pictures
* Staff Development and Social for the rest of the meeting.
* Reminder to sign up for Concessions

Motion to adjourn the meeting by April Daniels 1st , Gaelle Deshayes 2nd meeting adjourn.

**Link to recording of Meeting.**

<https://mediasite.ecu.edu/MS/Play/28e7cc151c444cfe95db56593c9bf8011d>