



ECU Staff Senate Minutes  
Date: November 8, 2018  
Time: 3:00pm to 5:00pm  
Location: ECHI – East Carolina Heart Institute

#### **Call to Order:**

Meeting was called to order by Chair Brooks Person.  
Staff Senate Picture was taken by Cliff Hollis in the ECHI area.

#### **Guest Speaker**

**Stephen Brody** – "A wide-angle view of what it means to prepare for - transition into - and maintain the retirement of your dreams, all the while living a life free from financial stress and worry."

Contact Information:

Stephen C. Brody, CFP®, ChFC®, EdD.  
Financial Planner  
Financial Services Executive  
Investment Advisor Representative  
11

[Sbrody@FinancialGuide.com](mailto:Sbrody@FinancialGuide.com)

Greenville Financial Advisors  
223C Commerce Street  
Greenville, NC 27858  
252-321-0362 ext

(Fax) 252-321-7893

**Approval of October Minutes** – Motion was made to approve and 2<sup>nd</sup>. Motion Approved.

#### **Executive Committee Comments**

Chair – **Senator Brooks Person** commented on the following:

Read the speech that was presented to the Board of Trustee meeting. The speech highlighted all the events that the Staff Senate have been involved in the past months.

Chair Elect – **Senator Michelle Messer** commented on the following: No comments

Vice Chair – **Senator Todd Inman** commented on the following: Not Present

Treasurer – **Senator Robin Mayo** commented on the following:

Treasurers Report:

\$2,319.99 -State Funds

\$5,817.57 -Discretionary Funds/ITF (141010-220111)

\$3,367.32 -Children of SHRA Scholarship (EE4763)

\$3,038.19 -Gail Jordan Memorial Scholarship (EE3764)

Secretary – **Senator Karen Eastwood** commented on the following: Sign in sheet for meeting

#### **Old Business**

Aramark Representative unable to attend due to mandatory meeting.

Basketball Concessions – comments by Michelle Messer and Karen Eastwood on the first game basketball concessions and experience. Good time working and getting to know other staff senators. All profit that is made goes toward Staff Senate Scholarships.

#### **New Business**

Committee Expectation Discussion -Brook's comments on the importance of attending all meetings and to work on task. To follow the guidelines of Staff Senate bylaws of meetings attendance policy.

Microsoft Teams – Brooks polled the senators on if interested to learn more about Microsoft Teams program to help with the transitions from year to year with duties and minutes. Will look after having a speaker for next month to speak on Microsoft Team.

## **Committee Reports**

**By-Laws** – No Report

**Communications and Marketing** – Scott Nichols

- Established committee rolls.
- HR New Employee Orientation – need volunteers to help with this – it is every Monday.
- Work with All committees to work and promote any events on webpage or social media to email Scott with information.

**Diversity** – John Southworth

- Election of New Secretary
- Photo Data base is being worked on for Staff Appreciation. Staff at Work.
- Representation data – a report is complete based on the number of staff to representation on Staff Senate
- Mention several first with Diversity – due to election.

**Human Resources** – Teri Coleman

- Work on Emergency System Program
- Hope Lodge Meal – and wish list –contribute
- HR Forum for March – parental leave

**Rewards and Recognition** – Ericka Faison

- Spring Fitness Walk – possibly cancelling on East Campus due to participation
- Staff Senate Appreciation looking at changing from length to all month (April) instead of just a week.
- New Ideas for Staff Appreciation – employee go to Wright Auditorium, North Campus activities, Discounts for Staff at sporting events and Dowdy, Tailgating Event at game.
- Suggestions of changing the cookout to using Food Trucks to help with Main Campus also offering the meal for longer length of time.
- Monthly Reward Recognition Give Away – Pirate Spirit.
- Pirate Profile on Staff Senate Website – annual winner

**Scholarship** – Robin Mayo

- Will be meeting in January to review scholarships. Remind all to apply.

**Membership** – Lisa Graepel

- Updates on filling vacant seats on Staff Senate. Any ideas please share.

**Leadership and Professional Development** – No comments

**ECU Concessions Ad Hoc** - No comments since mentioned earlier in meeting.

## **Comments from Senators:**

Question concerning parking – difference between facilities vehicle parking and a state vehicle parking (ITCS) in State Parking Space. State vehicle received ticket. Would like explanation of difference. Brooks to follow up with Parking and Traffic.

## **Announcements**

- Next Meeting - December 13<sup>th</sup> 3:00 – 5:00 Mendenhall Great Room

## **Adjournment**

Motion was made to adjourn the meeting and 2<sup>nd</sup>. Motion Approved.



# ECU Staff Senate Attendance Chart

## 2018-19

First Name	Last Name	Division	Position	November
Amy	Eason	AA	Senator	Excused
Andrew	Cartee	AA	Senator	X
Anna	Logemann	AA	Senator	Excused
Ashleigh	Taylor	AA	Senator	X
Courtney	McNair	AA	Alternate (1)	Absent
Ericka	Faison	AA	Senator	
Lajuana	Carter	AA	Senator	X
Lisa Marie	Hagen	AA	Senator	Absent
Lugenie	Williams	AA	Senator	X
Richard	Yakubowski	AA	Alternate(2)	n/a
Eric	Williams	AF	Alternate (1)	X
Hector	Molina	AF	Senator	X
Joel	Stocks	AF	Senator	Absent
John	Southworth	AF	Senator	X
Robin	Mayo	AF	Senator	Excused
Sarah	Jones	AF	Senator	X
Scott	Nichols	AF	Senator	X
Teresa	Davis	AF	Senator	X
Tiffany	Moore	AF	Senator	Absent
Todd	Hogarth	AF	Alternate (2)	Absent
Todd	Inman	AF	Senator	X
Brenda	Perkins	AT	Alternate(2)	X
Gwyn	Smith	AT	Alternate(1)	X
Jackie	Daniels	AT	Senator	Excused
Gaelle	Deshayes	CH	Senator	X
Vacant	Vacant	CH	Alternate (1)	n/a
Vacant	Vacant	CH	Alternate (2)	n/a
Alexis	Moye	HS	Senator	X
April	Daniels	HS	Senator	X
Brooks	Person	HS	Senator	X
Cynthia	Burrus	HS	Senator	X
Debbie	Pettaway	HS	Senator	X
Debra	Mercer	HS	Senator	X
Jean	Merenda	HS	Senator	X
Karen	Eastwood	HS	Senator	X
Karen	Tripp	HS	Senator	X
Lisa	Graepel	HS	Senator	X
Lyndsay	Edgerton	HS	Senator	X
Margaret	Moody	HS	Senator	X
Michelle	Aynes	HS	Alternate (2)	n/a
Michelle	Messer	HS	Senator	X
Nicholas	Balestrieri	HS	Senator	Absent

