



ECU Staff Senate Minutes
Date: February 12, 2019
Time: 3:00pm to 5:00pm
Location: ECHI – East Carolina Heart Institute

Call to Order: Chair Brooks Person

Guest Speaker:

Ross Simmons, Aramark General Manager ECU Concessions

Presented and explained to senate the amount to date Staff Senate Scholarship funds had raised. Upcoming events and dates. General information concerning working concessions as an NPO group.

Approval of February Minutes –Tiffany Moore made the motion to approve and Ashleigh Taylor 2ndMotion. Motion Approved.

Executive Committee Comments

Chair – Senator Brooks Person commented on the following:

Social Event for after hours – location being worked on - TBA
Hope Lodge sent Thank you note for volunteer event
EHRA IT – forums are set up in April to attend
UNC Staff Assembly – sent a letter to BOG concerning the Adverse Weather Conditions.

Chair Elect – Senator Michelle Messer –

Baseball Concessions – Basketball Concessions – special events – sign up if interested

Vice Chair - Senator Todd Inman

Save the Date memo and letter for Golf Tournament to try to sponsors will be sent out by email.

Treasurer – Senator Robin Mayo commented on the following:

Budget items need to turned in for next year at this time

Treasurers Report for the month ending January 31, 2019

\$2,314.99 -State Funds

\$3844.13 -Discretionary Funds/ITF (141010-220111)

\$3,367.32 -Children of SHRA Scholarship (EE4763)

\$3,038.19 -Gail Jordan Memorial Scholarship (EE3764)

Secretary – Senator Karen Eastwood commented on the following:

Sign in sheet for meeting.

Old Business:

New Business:

Attendance Policy for Staff Senate Group – Open Discussion.

Amy Eason – some senators do exactly what they need to do by the way the bylaws are written for being excused from a meeting by notifying the secretary in advance of the

meeting to let them know not able to attend. But an issue has arose where we have a senator that has 7 excused absent and has only attended 1 meeting this year. Doesn't feel fair that the senator is not representing the division and would like to see the Bylaws wording change on this subject to reflect 3 or more excused/unexcused absent will need to be addressed.

Suggestion to flex meeting day.

Discussion on reason for not making the meeting.

Since the date is sent out in advance – should be able to accommodate or know in advance.

Intervention for missing meetings between Staff Senate

People taking advantage of the system with excuse absent.

Staff Senate Executive board will discuss and bring back at next meeting solutions.

Conduct code of PR –Brooks sent out by email the policy shortly before meeting time for senators and asked he senators to review and if they had any comments concerning the wording of the policy to email him.

Committee Reports:

By-Laws –Lyndsey Edgerton and Garrett Killan led discussion on Term of Office for Staff Senator. The By-Law states at this time:

Section 1.5: Terms of Office

Staff Senators will be elected by a majority of votes cast by eligible employees within a division, and will serve a two-year term of office beginning June 1 (voting eligibility requirements can be found in [Article II Section 2.1 Election Procedure C](#)). If elected, he/she may serve two consecutive terms. Upon the completion of two consecutive terms and following a one-year break, the employee may seek re-election to the Staff Senate.

By Law Committee suggest removing the words following a one year break – this will mean a staff senator can serve continuously as long as nominated and elected by votes to remain on the senate every 2 years.

***VOTE** -Motion was put forth by Lyndsey Edgerton to make the change to the new wording for terms of office in the bylaws. - Bailey Steckbauer made the motion, Amy Eason second and green/red card vote – It was passed with showing of green cards to change bylaws.

Sarah Jones asked if it was necessary for have By-Laws Committee every year or should it be an Adhoc Committee.

Discussion from question: Bylaws should be flexible where it doesn't have to change at every item. Executive Committee oversees the bylaws or Adhoc Committee

Recommended that they bylaws be reviewed yearly.

Suggested maybe not to have so many committees but do more Adhoc Committee to focus on the need at the time.

Membership and interest may increase if we go to less committee and more to Adhoc Committee.

Communications and Marketing

Scott Nichols – the committee met and discussed how to digitally promote Staff Senate and all activities. Creative Services will design for free design the LCD screens for us we would just need to get them the information. They will also cross promote on ECU official and social media and also email the whole university.

Diversity

John Southworth – continue to plan and find a location on Diversity Day hopefully in April. Started getting pictures together for diversity within the divisions.

Increasing diversity on Staff Senate – report has been created from ECU Data Bases and project is not intended in anyway but over represented. Encourage recruitment.

Human Resources

Tameka Cogdell – thank you for participating with Hope Lodge project

Staff Emeritus Award to be presented March 28th 5:30pm

Staff Emergency Procedure – working on it still but will let staff senate send out and give

Staff senate the recognition but HR will be overtaking it from that point...

Rewards and Recognition –

Staff Appreciation change from week to month – food voucher will be allowed to use all during the month of April. Working on Pirate Profile to be done each week in April. Coffee Pop Ups and other discounted activities will be presented for staff appreciation.

Scholarship Committee –

Robin Mayo –Received a number of applicants – good candidates 3 Gail Jordan and 4 CSHRA will be given and present at April meeting.

Membership –

Amy Eason said the membership committee will meet next week since the by law if change at this meeting would affect who was eligible. Dates will be set and information will be sent out.

Leadership –

Ball is April 9th at 4:00 at ECHI – Speaker Coach Jeff Connor

ECU Concessions Ad Hoc – Thank you for all those that have participated and volunteers hours are adding up for Staff Senate

Announcements

- Next Staff Meeting –March 14, 2019 ECHI Auditorium 3:00 – 5:00
- Wednesday, March 27th Chancellors invites Staff Senators 4:00 – 5:30 Special Events will be sending formal invites out to senators RSVPs required.

Adjournment

Motion was made by for meeting to adjourn, 2nd.

Motion approved.

ECU Staff Senate Attendance Chart

2018-19

First Name	Last Name	Division	Position	February
Amy	Eason	AA	Senator	X
Andrew	Cartee	AA	Senator	Excused
Anna	Logemann	AA	Senator	Excused
Ashleigh	Taylor	AA	Senator	X
Courtney	McNair	AA	Alternate (1)	X
Ericka	Faison	AA	Senator	X
Lajuana	Carter	AA	Senator	Excused
Lisa Marie	Hagen	AA	Senator	X
Lugenie	Williams	AA	Senator	X
Richard	Yakubowski	AA	Alternate(2)	Absent
Eric	Williams	AF	Alternate (1)	X
Hector	Molina	AF	Senator	X
Joel	Stocks	AF	Senator	X
John	Southworth	AF	Senator	X
Robin	Mayo	AF	Senator	X
Sarah	Jones	AF	Senator	X
Scott	Nichols	AF	Senator	X
Teresa	Davis	AF	Senator	Excused
Tiffany	Moore	AF	Senator	Absent
Todd	Hogarth	AF	Alternate (2)	Absent
Todd	Inman	AF	Senator	X
Brenda	Perkins	AT	Alternate(2)	X
Gwyn	Smith	AT	Alternate(1)	X
Jackie	Daniels	AT	Senator	X
Gaelle	Deshayes	CH	Senator	Excused
Vacant	Vacant	CH	Alternate (1)	n/a
Vacant	Vacant	CH	Alternate (2)	n/a
Alexis	Moye	HS	Senator	Excused
April	Daniels	HS	Senator	Absent
Brooks	Person	HS	Senator	X
Cynthia	Burrus	HS	Senator	X
Debbie	Pettaway	HS	Senator	Excused
Debra	Mercer	HS	Senator	Excused
Jean	Merenda	HS	Senator	X
Karen	Eastwood	HS	Senator	X
Karen	Tripp	HS	Senator	X
Lisa	Graepel	HS	Senator	X
Lyndsay	Edgerton	HS	Senator	X
Margaret	Moody	HS	Senator	Excused
Michelle	Aynes	HS	Alternate (2)	X
Michelle	Messer	HS	Senator	X
Nicholas	Balestrieri	HS	Senator	Absent

