

# Staff Senate Minutes

Approved May 15, 2014

**Thursday, April 17, 2014**

## Call to Order:

Senator Garrett Killian called the meeting to order at 3:00 pm.

## Guest Speakers –

**Liz Johnson, - Director of Disability Services** - The Department for Disability Support Services (DSS) is responsible for ensuring that individuals with disabilities have access to reasonable accommodations and services. They assist the veterans in becoming fully integrated into the ECU community through education, preparation and engagement. When the student registers, the DSS makes sure that the routes and classrooms that he/she will be in, are accessible for their particular disability. They are there to make sure the students have all that they need to be successful at ECU. East Carolina University seeks to comply fully with the Americans with Disabilities Act (ADA).

**Trish Golterman, Assistant Director, Student Veteran Services** - Student Veteran Services provides a transition for student veterans both academically and socially. They assist the veterans by assisting them in becoming fully integrated into the ECU community by educating, preparing, and engaging. Student Veteran Services provides supportive services necessary to ensure that student veterans are successful in their academic pursuits, adjust to the campus environment, and eventually transition to civilian employment.

**Mr. Rick Poe, Veteran’s Affairs VetSuccess Counselor** – Rick is a veteran, and serves as the VetSuccess Counselor. It is his responsibility to provide counseling services to veterans on campus. He connects them with resources they may need to adjust to the college atmosphere. East Carolina University is the only university in the State that has this program.

## Roll Call:

Senator Paulette Brown called the Roll and a quorum was present.

## Attendance:

See attached attendance sheet.

## Approval of Minutes:

Senator Kendra Davis made a motion to approve the minutes of March 13, 2014, seconded by Senator Martina Christie. **MOTION APPROVED.**

## Executive Council Comments:

**Chair, Senator Garrett Killian Comments** – Volunteers needed for skin cancer screening. Contact Debbie Crotts. Staff Senate elections were open for 3 weeks. The results were tallied. Letters went out today to those individuals who were elected as senator, alternate or not elected. The Staff Senate meeting next month will be combined with those whose terms are ending and those whose terms begin in May. Garret read names of senators who will be leaving in May. Our recommendation for winter break was submitted,

but we still do not have a vote. Heard it was approved but there has been no email confirmation yet.

**Chair-Elect, Senator Mary Schiller Comments** – Board of Trustees meeting is next week, on April 24 and 25. The meetings will be held at ECHI. Let her know if you can attend. Thanked all who helped with Staff Appreciation Week. Thanks to those on the Rewards and Recognition Committee. Was a great event, and we had a large turn out. At the end of April, be on the lookout for the email regarding Executive Committee nominations. Ballots will be ready in May.

**Treasurer, Senator Lisa Ormond Comments –**

As of March 2014, fund balances are:

- State account: Balance: \$916.41
- Chancellor's Discretionary Fund: Balance: \$1202.35
- Gail Jordan Scholarship Fund Balance - \$25,082.69 remains the same. Interest is accrued once a year.
- Children of SPA Employees Scholarship Fund Balance - \$3,094.75. Also, \$2,000 in scholarships was awarded this summer.

**Secretary, Senator Judy Havermann Comments**

None

## **Committee Reports**

### **By-Laws Committee**

**Communications and Marketing Committee** – There is some confusion about Pirate Perks. US Cellular offers Pirate Perks, not AT&T. They are not Pirate Perks, but will give a discount to ECU employees. The Committee met and cleaned up items for this year. Minutes updated on website. Facebook “likes” increased by 59. A couple of the Pirate Perk vendors had tables at the health walk. Committee members have gotten many compliments on blog. Approved 9 new pirate perks.

**Diversity Committee** – There are items that will continue next year. Please email Martina any volunteer work you may have done. Be sure to let her know what you did, how many hours, etc. There will be a golf tournament in May, possibility of forming a team? Penny and Mary will be volunteering at this even. Deadline is May 1<sup>st</sup>. Had a wonderful committee this year.

### **Human Resources Committee**

## Leadership and Professional Development Ad-Hoc Committee

### Membership Committee

### Rewards and Recognition

**Scholarship Committee** – Children of SPA Employees Scholarship – Committee selected two recipients and an alternate. Information was sent to Foundation for review. Once there is approval, the recipients will be notified.

**Old Business** – Garrett sorted Banner Id's and from those, names were drawn for the prizes from the Health Walk.

### **New Business – Two proposed By-Laws Resolutions:**

14.3 – Election of Executive Committee. Resolution Approved.

14.2 – Continuing Senate Membership if Change of Division. Resolution Approved.

### **Announcements -**

Next meeting will be May 15 at 3:00 pm in the large ECHI Conference Room.

### **Adjournment**

Motion to adjourn made by Senator Derri Stormer, seconded by Senator Julie Fowler. **MOTION APPROVED.** The meeting adjourned at 4:40 pm.

Respectfully submitted,

Senator Paulette Brown

## STAFF SENATE MEETING ATTENDANCE

for April 17, 2014

### EX-

#### OFFICIO

#### Present

Karen Summerlin	0
Amy Waters	0
Mandee Lancaster	0 excused

### ALTERNATES BY DIVISION

#### ACADEMIC AFFAIRS

#### PRESENT

A & F and CH - no alternates

0

#### ATHLETICS

*Harold Robinson*

1

#### HEALTH SCIENCES

*Bobbie Harris*

0 excused

#### RESEARCH/GRADUATE

*Christina Kennedy*

0

*Suhail Guzman*

1

#### STUDENT AFFAIRS

*Suzanne McDonald*

1

#### UNIVERSITY ADVANCEMENT

*Renee Safford-White*

1

TOTAL

4

### SENATORS BY DIVISION

**ACADEMIC AFFAIRS**

Cyndee	Mueller	0	
Julie	Fowler	1	
Kim	Higdon	0	excused
Sherry	Bingham	1	
Jeffrey	Netznik	1	
Lu Ann	Sullivan	0	excused

**ADMINISTRATION AND FINANCE**

Kendra	Davis	1	
Penny	Doughtie	1	
Melissa	Eakes	0	
Woody	Edwards	1	
Garrett	Killian	0	
Becky	Preston	0	
Clinton	Smith	0	
Travis	Taylor	0	
John	Waters	1	

**ATHLETICS**

Greg	Pierce	1	
------	--------	---	--

**CHANCELLORS**

Derri	Stormer	1	
-------	---------	---	--

**HEALTH SCIENCES**

Beth	Bengala	0	
Arlene	Bowling	1	
Paulette	Brown	0	
Martina	Christie	1	
Bill	Edwards	0	
Lisa	Graepel	1	
Nedra	Harris	1	
Judy	Havermann	0	
Tamara	McKeel	0	
Mark	Metcalf	1	
Rebecca	Gilbird	0	
Lisa	Ormond	1	
Cindy	Reaves	1	
Mary	Schiller	1	
Alicia	Simpson	1	
Teresa	Tripp	1	

**RESEARCH/GRADUATE**

Rick	Smiley	0	excused
------	--------	---	---------

**STUDENT AFFAIRS**

Dave	Forrest	1
Jennifer	Harris	0

**UNIVERSITY ADVANCEMENT**

Tricia	Reidinger	1
--------	-----------	---