

Staff Senate Minutes

Thursday, May 15, 2014

Call to Order:

Senator Garrett Killian called the meeting to order at 3:05 pm.

Guest Speakers –

Joani Zary Oswald, Blood Drive Site Coordinator, and BSOM Research Specialist, brought some Red Cross staff to discuss blood drives for faculty/staff. Blood drives are held every 50-60 days, which is as often as one can donate blood. Kasey Shue is the Donor Recruitment Representative for all the drives on campus and she discussed the ECU Mission Statement and how the Red Cross mission meshes well with ECU. Pirate Nation is a large donor of blood. June is a difficult month with the students gone and there still is a need for blood, so the call goes out to faculty and staff. There is a Blood Drive being held on June 3rd along with BSOM from 10:00 am – 4:00 pm, and one held on main campus in Mendenhall. Or a donor can also make appointment. Senators were asked to help promote around campus.

Kristin Brown, Donor Recruitment Manager encouraged everyone to give blood or get others to give. She graduated ECU in 2007. A year later she had blood test that turned out to be a matter of life and death. She was diagnosed with leukemia, admitted to Vidant and received several units of blood. But the diagnosis was not correct and she had a different rare condition. Kristin was completely dependent on receiving blood transfusions and from October to May she received 100 units of blood and platelets. She eventually received a bone marrow transplant with her sister being the donor. ECU is the largest partner with Red Cross in this area and Kristin stressed that people need to overcome fear and give the gift of life. Of the 50,000 units a year that are used, ECU donates 3,000 of those.

Scholarship Award: Children of SPA Scholarship was awarded to two recipients this year:

Andrea Justice was in attendance to receive her award. Among her many accomplishments, she completed 200 + customer service hours; went to Belize on a mission for human trafficking; participates as an ECU Orientation Assistant and performs many other services. Andrea was presented a certificate and will receive the scholarship in the fall semester.

Blair Connor was also awarded however she was unable to attend.

Roll Call:

Senator Judy Havermann called the Roll and a quorum was present.

Attendance:

See attached attendance sheet.

Approval of Minutes:

Senator Kendra Davis made a motion to approve the minutes of March 13, 2014, seconded by Senator Arlene Bowling. **MOTION APPROVED.** Senator Kendra Davis made a motion to approve the minutes of April 17, 2014, seconded by Senator Penney Doughtie. **MOTION APPROVED.**

Executive Council Comments:

Chair, Senator Garrett Killian Comments –

New Senators were welcomed and exiting Senators were thanked for their service. An email from Melissa Bard was sent out about the new holiday schedule that lengthens the time staff are able to spend with their families. The holiday calendar is posted on the HR website for 2014 and 2015. CSS schedules will remain the same.

The Staff Assembly Golf Tournament for raising money for Staff Scholarship will be held Wednesday, June 18th. Senators Garrett and Mary have sold more sponsorships than any other university, so they have won the free staff team. They are looking to put together a foursome to go to Raleigh. Also looking for volunteers and staff can use community service for helping at the tournament. ECU is Hole 2. Let Garrett know if interested in volunteering as he may put together a car pool. Event would start at 7 am. With golf starting at 9 am. The tournament will end late afternoon. Each year among the universities there is a contest and Chancellor Ballard wants to win this year. Let Garrett know if you are interested in playing or volunteering.

There will be a new Pirate Perk with King's Dominion; contract signed and tickets will be \$39.00. This Perk will be on the website shortly.

Senator Garrett reviewed Senate accomplishments over the last year:

- Provided representation on many university committees
- Participated in interviews for Vice Chancellor searches
- Passed resolutions to make it easier for staff to serve on Senate
- Modified the holiday calendar
- Expanded Pirate Perk Program and added 20 new businesses
- Redesigned Senate Website, Facebook page, and Blog
- Awarded two Scholarships
- Performed many Service Projects over the course of the year. In 2013, the Senate volunteered 199 hours of community service time.
- Conducted meetings with the campus Vice Chancellors
- Held Staff Appreciation Week, the Health Fitness Walk, Staff Forums and Senator Orientation
- Worked with EHS and News Bureau regarding Adverse Weather Policy
- Attended Board Of Trustees and Board Of Governors meetings

Chair-Elect, Senator Mary Schiller Comments

The June meeting is listed as optional but it will be the Senate Orientation meeting. Everyone is encouraged to attend, as a lot of information will be dispensed.

Treasurer, Senator Lisa Ormond Comments –

As of March 2014, fund balances are:

- State account: Balance: \$ 313.25
- Chancellor's Discretionary Fund: Balance: \$ 244.80
- Gail Jordan Scholarship Fund Balance - \$25,082.69 remains the same. Interest is accrued once a year.
- Children of SPA Employees Scholarship Fund Balance - \$1,694.75 after awards this year, which does not reflect the endowment.

Minutes approved 07/10/2014

Secretary, Senator Judy Havermann Comments

None

Committee Reports

By-Laws Committee

Year has been productive and four resolutions were completed and passed. Senator Safford-White thanked all the committee members. They were not able to get to the absentee issue but it will be on the agenda for next year.

Communications and Marketing Committee –

The committee had a good year- Pirate Perk decals were done and sent to vendors; added 20 new businesses; changed Senator email signatures to be uniform; updated the staff web site and increased the number of likes and hits to sites. Senator Tripp thanked committee members.

Diversity Committee –

Senator Martina Christie discussed the committee history. Committee worked with the Office of Equity and Diversity and worked hard to get information out about diversity. They started tracking the number of Senate volunteer hours this year to be able to give a total of the donated time to Chancellor Ballard. Some of the service events that the committee worked at were discussed.

Human Resources Committee

A Senate Forum was held in the fall however, the Chair and Chair-Elect of the committee left the university this year. Therefore a Forum for the spring did not happen.

Leadership and Professional Development Ad-Hoc Committee

Goal is to offer leadership/development sessions. Looking to continue into next year.

Membership Committee

Oversees election process.

Rewards and Recognition

Committee did great job on the Staff Appreciation Week and Health Fitness Walk.

Scholarship Committee –

It was made a standing committee of the Senate this year.

Old Business –

New Business –

Recognition of outgoing Senators took place and Senators received certificates. Chair Garrett Killian was recognized for his service and the new Chair, Mary Schiller, received an engraved gavel. Executive Committee Officers also received certificates for their service.

Election of Executive Committee:

Ballots were passed out that listed the open positions and candidates. Senator Arlene Bowling made a motion to open the nominations for Chair-Elect, second Senator Loretta McDaniel. **MOTION APPROVED.** Senator Garrett Killian asked for nominations from the floor. As there were no further nominees, Senator Martina Christie made a motion to close the nominations, second Senator Greg Pierce. **MOTION APPROVED.**

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Candidates for Chair-Elect gave a brief statement of interest – Senators Kim Higdon, Lisa Ormond, Renee Safford-White and Teresa Tripp. Results were the new Chair-Elect is Senator Lisa Ormond.

Secretary – Senator LuAnn Sullivan made a motion to open the nominations for Secretary, second by Senator Greg Pierce. **MOTION APPROVED.** As there were no additional nominees, Senator Teresa Tripp made a motion to close the nominations, second Senator Tamara McKeel. **MOTION APPROVED.** Candidates for Secretary gave a brief statement of interest – Senators Penney Doughtie and Loretta McDaniel. Results were the new Secretary is Senator Penney Doughtie.

Treasurer – Senator Lisa Ormond came off the ballot after being elected Chair-Elect. Candidate Senator Arlene Bowling gave a brief statement of interest. Senator Rick Smiley made a motion to elect Senator Bowling, second Senator Greg Pierce. **MOTION APPROVED.**

Senator Mary Schiller offered her congratulations to all on the Executive Committee and looks forward to working with everyone.

Announcements -

Next meeting will be June 12, 2014 at 3:00 pm in the large ECHI Auditorium.

Adjournment

Motion to adjourn was made by Senator LuAnn Sullivan, seconded by Senator Greg Pierce. **MOTION APPROVED.** The meeting adjourned at 4:25 pm.

Respectfully submitted,

Senator Judy Havermann

STAFF SENATE MEETING ATTENDANCE

for May 15, 2014

EX-

OFFICIO

Present

Melissa Bard	1
Toya Jacobs	1
Amy Waters	0
Mandee Lancaster	0

ACADEMIC AFFAIRS

PRESENT

red = newly elected

<i>Hannah Brown</i>	1
<i>Travis Bulluck</i>	1

ADMINISTRATION AND FINANCE

<i>Catherine Stephenson</i>	1
<i>John Waters</i>	1

ATHLETICS

<i>Harold Robinson</i>	1
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CHANCELLOR

<i>Kimrey Miko</i>	1
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HEALTH SCIENCES

<i>Bobbie Harris</i>	excused
<i>Kevin Mills</i>	
<i>Angela Robinson</i>	1

RESEARCH/GRADUATE

<i>Debbie Hathaway</i>	1
<i>Suhail Guzman</i>	0 excused

STUDENT AFFAIRS

<i>Justin Janak</i>	1
<i>Lynn Caverly</i>	1

UNIVERSITY ADVANCEMENT

<i>Karen Whitehead</i>	1
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TOTAL 11

SENATORS BY DIVISION

ACADEMIC AFFAIRS

Cyndee Mueller	1
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Julie	Fowler	
Kim	Higdon	1
Sherry	Bingham	1
Jeffrey	Netznik	
Lu Ann	Sullivan	1

ADMINISTRATION AND FINANCE

Kendra	Davis	1	
Penny	Doughtie	1	
Melissa	Eakes	1	
Woody	Edwards	1	
Garrett	Killian	1	
Becky	Preston	1	
Clinton	Smith	0	unexcused
<i>Patrick</i>	<i>Clark</i>	1	
<i>Michael</i>	<i>Hale</i>	1	
<i>Robert</i>	<i>Ables</i>	1	
<i>Letty</i>	<i>Lalu</i>	1	
<i>Brock</i>	<i>Jones</i>		
<i>Dawn</i>	<i>King</i>	1	

ATHLETICS

Greg	Pierce	1	
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CHANCELLORS

Derri	Stormer	0	unexcused
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HEALTH SCIENCES

Beth	Bengala	0	unexcused
Arlene	Bowling	1	
Paulette	Brown	0	unexcused
Martina	Christie	1	
Bill	Edwards	1	
Lisa	Graepel	0	unexcused
Nedra	Harris	1	
Judy	Havermann	1	
Tamara	McKeel	1	
Rebecca	Gilbird	0	excused
Lisa	Ormond	0	excused
Cindy	Reaves	1	
Mary	Schiller	1	
Alicia	Simpson	1	
Teresa	Tripp	1	
<i>Lisa</i>	<i>Lala</i>	1	
<i>Ann</i>	<i>Wall</i>	1	
<i>Loretta</i>	<i>McDaniel</i>	1	

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<i>Rachel</i>	<i>Cherrier</i>	1
<i>Karen</i>	<i>Roblin</i>	1

RESEARCH/GRADUATE

Rick	Smiley	1
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STUDENT AFFAIRS

Dave	Forrest	1
Jennifer	Harris	1
Suzanne	McDonald	1

UNIVERSITY ADVANCEMENT

Tricia	Reidinger	1
<i>Renee</i>	<i>Safford-White</i>	1