## EAST CAROLINA UNIVERSITY

**ECU STAFF SENATE AGENDA**

**Thursday, June 12, 2014**

**3:00pm – 5:00pm**

**STAFF SENATE JUNE ORIENTATION MEETING**

**(attendance optional)**

**Garrett Killian, Ex-Officio**

* NC Staff Assembly Topics
  + UNC Staff Assembly Chancellors’ Cup Golf Tournament
  + NC State Employees Combined Campaign

**Mary Schiller, Chair**

* Monthly meeting schedule, roster
* Duties of Executive Council

**Penney Doughtie, Secretary**

* Responsibility of Senators/Alternates
* Review Roberts Rules of Order

**Lisa Ormond, Chair-Elect**

* Committee How to List
* Committee Overview

**Arlene Bowling, Treasure**

* Where is Staff Senate Map
* Communication Methods (email, SharePoint, Facebook, Blog, website)
* Setup email signature to include Staff Senate
* Blog with RSS feed

**Mary Schiller, Chair**

* Staff Assembly/BOT and Delegates

**Future Staff Senate Topics**

* Fund Raisers for Staff Senate Scholarships
  + Gail Jordan Scholarship
  + Children of SPA Employees Scholarship
* Review 2015 Holiday Schedule
* Improve HR and Staff Senate relationship (exp. Adverse Weather notification)
* Every Senator attend at least one ECU Board of Trustee meeting
* Improve Senator’s constituents communication