

Staff Senate Minutes

Thursday, August 14, 2014

Call to Order:

Meeting was called to order at 3:08 p.m. by Chair Mary Schiller

ECU Staff Senate Group Photo:

Cliff Hollis, ECU Photographer

Guest Speaker:

Senator Lynn Caverly, Campus Living Communications/Public Relations

Staff Senate "Pirate Boarding Crew" Friday, August 22, 8 a.m. to noon

ECU's residence halls open for move-in on Thursday, August 21 – Sunday, August 24. Moving in 5,500 students along with parents creates organized / managed chaos. Last year the ECU Staff Senate participated by organizing a Pirate Boarding Crew. Volunteers are needed to assist students and their families with light to medium lifting, holding doors, providing directions, sharing smiles and helping students settle into their residence hall rooms. Creating a welcoming environment that reduces stress for the students and their parents. T-shirts are provided for each volunteer so that students and parents can easily identify the Pirate Boarding Crew members.

Senator Jeff Netznik asked about rolling carts for the high rise residence halls. Senator Lynn Caverly shared how the students dropped off their stuff and then parked their cars. Senator Jeff Netznik suggested that more carts were needed last year. Senator Lynn Caverly stated that more hand carts and more rolling had been ordered to accommodate the traffic jam.

You may use the 30 hours of leave provided to delegates for Staff Senate sponsored events and activities in service to the university (acting as representative of ECU).

Roll Call:

Senator Penney Doughtie, Secretary, called the roll and a quorum was present (see attached attendance sheet).

Approval of Minutes:

- Senator Kim Higdon made a motion to approve the minutes of July 10, 2014 as amended, seconded by Senator Teresa Tripp. **MOTION APPROVED.**

Executive Council Comments:

Chair Mary Schiller:

- Chair Mary Schiller stated as a member of the ECU Staff Senate, each senator is awarded 30 hours of leave to be used in service to the University. The Pirate Boarding Crew and Midnight Madness event are great opportunities to help the university community. The Staff Senate Pirate Boarding Crew will volunteer on Friday, August 22, 2014, 8 a.m. to noon. Senator Lynn Caverly will send assignments and location information. If you would like to volunteer, please contact Chair Mary Schiller.
- A Staff Senate meeting agenda item submission procedure has not been established. Senators are encouraged to send agenda items to Chair Mary Schiller via email prior to the Executive Committee Meeting. The Executive Committee meets on the last Wednesday of each month with the exception of November and December due to the holiday schedule. The meeting schedule is on the SharePoint sight under Executive Council.
- Governor's Awards for Excellence are now open, Chair Mary Schiller asked all senators to visit the website www.excellenceawards.nc.gov/home.aspx and forward deserving nominees to her via email schillerm@ecu.edu. ECU would like to submit one or more nominees.
- Budget news, Governor Pat McCrory has approved the 2014-2015 state budget, highlights include:
 - Maintained longevity pay for State Employees
 - Maintained a fully-funded retirement system
 - Returned to five year pension vesting (this had been bumped up to ten years in 2011)
 - Continuation of free 70/30 State Health Plan benefit and no increase in premiums for the 80/20 plan. Additional benefit – Autism treatment will now be covered for diagnosed dependents covered by the State Health Plan
 - 1% Cost of Living raise for retirees
 - \$1,000 salary increase (state budget provides \$1,000 for SPA employees and ECU Physicians provides \$1,000 for CSS employees from practice plan revenues.)
 - Five bankable bonus leave days (do not expire).
 - \$5 million appropriation for all EPA employees (including EPA Non-Faculty) in the entire UNC System. ECU will receive a portion, the EPA employee pay increase amounts have not yet been determined.

Chair-Elect Lisa Ormond Comments:

Stated that during the committee breakout sessions to elect a Chair and a Chair Elect and establish goals.

Treasurer Senator Arlene Bowling Comments:

As of 7/31/2014, fund balances are:

- State account: Balance: \$2500.00 \$76.77 available \$2,423.24
- Chancellor's Discretionary Fund: Balance: \$2,578.95

Minutes Approved September 9, 2014

- Gail Jordan Scholarship Fund Balance - \$25,295.57 remains the same. Interest is accrued once a year.
- Children of SPA Employees Scholarship Fund Balance - \$4,537.19

Secretary Penney Doughtie Comments:

Asked that during the committee breakout sessions please assign a committee member to take minutes and post on SharePoint monthly.

Old Business

The Staff Senate was included on ECU Board of Trustees meeting agenda for the first time the on July 18, 2014. Chair Mary Schiller thanked all senators that attended, the Staff Senate was well represented and she was very appreciative of the support. Chair Mary Schiller gave the report with an outstanding presentation. She shared the purpose of the Staff Senate, qualifications to become a senator, the election process, the mission and a few goals for the 2014-2015 term. The Board was very welcoming and seemed genuinely encouraging. One benefit was the interest in donating to the Gail Jordan Memorial Scholarship Fund. The requested information will be included in the BOT's next information packets.

New Business

Chair Mary Schiller asked if all Senators had received their committee assignments. Immediately after the meeting is adjourned, we will break out into the individual committees and hold the first committee meetings. First action should be to appoint a committee member to serve as the secretary and that person should begin taking minutes. Please remember, committees are expected to upload minutes to the SharePoint site each month.

Chair Mary Schiller thanked the senators who volunteered to serve on the ad-hoc committees. There will not be time to meet with both the standing committees and the ad-hoc committees, so please meet with the standing committee during today's breakout sessions. At 4:40, Chair Mary Schiller will notify the senators to touch base with the ad-hoc committees members. Every committee should meet before the September 9th Staff Senate meeting.

Committee Assignments

- By-Laws
- Communications and Marketing
- Diversity
- Human Resources
- Rewards and Recognition
- Scholarship
- EPA Non-Teaching Faculty Committee (Ad-hoc)
- Leadership and Professional Development (Ad-hoc)

Ice Cream Social

Minutes Approved September 9, 2014

Committee Meeting Time

(Committee breakout meetings will be in lieu of Committee Reports)

- Appoint Committee Chair
- Appoint Committee Chair-Elect
- Establish Goals
- Determine the member that will keep and distribute minutes

Announcements

- Thursday, August 21, 2104 New Faculty Cookout
4 p.m. – 6 p.m. North Campus Rec Complex, RSVP is requested 328-4173
- Staff Senate “Pirate Boarding Crew” Friday, August 22,
8 a.m. to noon
- Next Meeting Tuesday, September 9, 2014, 3 p.m.
ECHI Auditorium

Adjournment

- Motion to adjourn was made by Senator Derri Stormer, seconded by Senator LuAnn Sullivan.
MOTION APPROVED. The meeting adjourned at 3:42 p.m.

Sincerely,

Senator Penney Doughtie
Staff Senate Secretary

STAFF SENATE MEETING ATTENDANCE

Thursday, August 14, 2014

ALTERNATES

Academic Affairs		PRESENT	VOTING
Betsy	Brown	1	
Travis	Bulluck	1	
Admin and Finance			
Catherine	Stephenson	1	
John	Waters	1	
Athletics			
Harold	Robinson	1	
vacancy		0	
Chancellor			
Kimrey	Miko	0	excused
vacancy		0	
Health Sciences			
Kevin	Mills	1	
Angela	Robinson	1	
Research and Graduate Studies			
Suhail	Guzman	1	
Debbie	Hathaway	1	
Student Affairs			
Justin	Janak	1	
Lynn	Caverly	1	
University Advancement			
Karen	Whitehead	1	
vacancy		0	

SENATORS BY DIVISION

Academic Affairs			
Sherry	Bingham	0	excused
Julie	Fowler	1	
Kim	Higdon	1	

Minutes Approved September 9, 2014

Cyndee	Mueller	1
Jeffrey	Netznik	1
LuAnn	Sullivan	1

Admin and Finance

Robert	Ables	1
Patrick	Clark	1
Penney	Doughtie	1
Woody	Edwards	1
Michael	Hale	1
Brock	Jones	1
Dawn	King	1
Letty	Lalu	1
Becky	Preston	1
Clinton	Smith	0

Athletics

Greg	Pierce	1
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Chancellors

Derri	Stormer	1
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Health Sciences

Arlene	Bowling	1	
Paulette	Brown	1	
Rachel	Cherrier	1	
Bill	Edwards	1	
Becky	Gilbird	1	
Lisa	Graepel	1	
Bobbie	Harris	1	
Nedra	Harris	1	
Lisa	Lala	1	
Loretta	McDaniel	1	
Tamara	McKeel	0	excused
Lisa	Ormond	1	
Karen	Roblin	1	
Mary	Schiller	1	
Teresa	Tripp	1	
Ann	Wall	1	

Research and Graduate Studies

Rick	Smiley	1
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Minutes Approved September 9, 2014

Student Affairs

Dave	Forrest	0	resigned
Jennifer	Harris	1	
Suzanne	McDonald	1	

University Advancement

Renee	Safford-White	0	excused
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TOTAL	34	QUORUM	94.444444
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EX-OFFICIO

Present

Melissa Bard
Toya Jacobs
Garrett Killian
Mandee Lancaster
Karen Summerlin
Amy Waters

1

***Ex-officio members are not allowed to vote and are not included in the quorum formula.