

Staff Senate Minutes

Tuesday, November 18, 2014

Call to Order:

Meeting was called to order at 3:03 p.m. by Chair Mary Schiller

Guest Speakers:

- Speaker Canceled

Roll Call:

Senator Penney Doughtie, Secretary, called the roll and a quorum was present (see attached attendance sheet).

Approval of Minutes:

- October minutes are incomplete.

Executive Council Comments:

Chair Mary Schiller:

- Chair Mary Schiller stated the Executive Council met with Chancellor Ballard, Dr. Niswander, and Dr. Locklear. Items of discussion included:
 - Staff Forum
 - Progress on staff orientation video
 - Gail Jordan Scholarship fundraiser activities and postcard with instructions for online giving
 - Revised Staff Senate postcard
 - Fitness Walk
 - Chancellor's Golf Tournament April 2015 – ECU to host

NC Staff Assembly has asked ECU Staff Senate to partner with Student Government Association and Faculty Senate to share ideas; SGA President Michael King could not meet; Dr. Andrew Morehead and Mary Schiller met.

- December meeting will include a cookie exchange and will convene in the ECHI conference room.

Chair-Elect Lisa Ormond Comments:

- BOT meeting is on schedule November 20th and 21st; senators are encouraged to attend; BOT agenda and schedule distributed.
- Service opportunities

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- Greenville Community Shelter, booth selling honor cards, homeless person will buy an item. Volunteers needed
- Pitt County Humane Society, gift wrap volunteers needed
- SharePoint needs to be updated by all committees, goals and minutes.
- Membership Committee meeting in December
- Vice chancellor meetings with senators will be scheduled during March 2015

Treasurer Senator Arlene Bowling Comments:

As of 11-18-2014, fund balances are:

- State account: Balance: \$586.78
- Chancellor's Discretionary Fund: Balance: \$2,295.93
- Gail Jordan Scholarship Fund Balance - \$25,934.01. Interest is accrued once a year. There was a \$250 online contribution from an ECU Physician.
- Children of SPA Employees Scholarship Fund Balance - \$3,837.19

Secretary Penney Doughtie Comments:

- Reminder about updating Sharepoint .

Old Business

- None to report

New Business

- None to report

Committee Reports

By-Laws ~ Senator Suzanne McDonald

- Finalize committee goals
- Reviewing other universities' by laws
- Alternates and committee chairs rolls

Communications and Marketing ~ Committee Chair Teresa Tripp

- Updating Sharepoint Pirate Perk vendor/discount information
- Ideas about blogging
- Sent out an Announce with senator group picture encouraging staff involvement

Diversity ~ Committee Chair Becky Gilbird

- Transgender (Laverne Cox) was excellent
- Homelessness, athletes and high school age, WILL SHARE WEBSITE
- Record volunteer hours
- Hygiene drive items collected today
- Pitt County Women's shelter and the Food Bank
- Christmas Project, tree with items that are in need, bring item to next meeting
- Appalachian State University has similar holiday schedule and community service can be used instead of leaving annual leave. Maybe HR will review this policy and apply to ECU. Mrs. Bristow Will follow up with Melissa Bard

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Human Resources ~ Committee Chair LuAnn Sullivan

- Committee did not meet; however, the Staff Forum was held November 6. Attendance was increased from past forums at both sessions. Presentations and topics were well received and interesting questions from the audience. The committee is looking forward to planning the spring forum.

Rewards and Recognition ~ Committee Chair Patrick Clark

- Health Fitness walk was success, over 300 attendees, 38 vendors, a lot of giveaways. Fitness Walk suggestions by Lynn Caverly, walkers did not get a t-shirt and they were disappointed. Also, vendors should extend the time for giveaways because they left early before the walk/event ended.

Scholarship ~ Committee Chair Julie Fowler

- Richard Blackburn DO MBA made a donation; hand written thank you note was mailed. Senator Rob Ables and Senator Julie Fowler will meet with Rachel Nichols in Foundations to learn about the scholarship awards.
- McAlisters, December 4th Fundraiser 15% donation 5 p.m. to 9 p.m.
Flyers are being created.
Postcard scholarship fund not yet printed
Applications for both scholarships in Spring

EPA Non-Teaching Faculty Committee (Ad-hoc) ~ Senator Suzanne McDonald

- Creative services is scheduled to make a video, committee has created an outline and will start identifying senators that would like to participate.
- Interview scholarship recipients.

Leadership and Professional Development (Ad-hoc) ~ Mandee Lancaster

Committee will provide a fun, 30 minute leadership session during December meeting.
Campus Climate Initiative survey is coming and senators will be asked to complete.

Announcements

- Next Meeting Thursday, December 11, 3 p.m., meeting, social, leadership develop
- December 4, reduced tickets for football game and Gail Jordan Scholarship fundraiser at McAlister's Deli
- Toya Jacobs, Vagina Monologue audition for faculty and staff

Adjournment

- Motion to adjourn was made by Senator Renee Safford-White, seconded by Senator Justin Janak.
MOTION APPROVED. The meeting adjourned at 3:53 p.m.

Sincerely,

Senator Penney Doughtie
Staff Senate Secretary

STAFF SENATE MEETING ATTENDANCE
Tuesday, November 18, 2014

ALTERNATES

Academic Affairs

		PRESENT	VOTING
Betsy	Brown	0	
Travis	Bulluck	1	

Admin and Finance

Catherine	Stephenson	1	
John	Waters	1	

Athletics

Harold	Robinson	0	
vacancy		0	

Chancellor

Kimrey	Miko	1	
vacancy		0	

Health Sciences

Kevin	Mills	0	excused
Angela	Robinson	1	

Research and Graduate Studies

Suhail	Guzman	1	
Debbie	Hathaway	1	

Student Affairs

Justin	Janak	1	
Lynn	Caverly	0	

University Advancement

Karen	Whitehead	1	
vacancy		0	

SENATORS BY DIVISION

Academic Affairs

Sherry	Bingham	0	
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Julie	Fowler	1	
Kim	Higdon	0	excused
Cyndee	Mueller	1	
Jeffrey	Netznik	0	excused
LuAnn	Sullivan	1	

Admin and Finance

Robert	Ables	1	
Patrick	Clark	0	excused
Penney	Doughtie	1	
Woody	Edwards	1	
Michael	Hale	1	
Brock	Jones	0	
Dawn	King	1	
Letty	Lalu	0	excused
Becky	Preston	1	
Clinton	Smith	1	

Athletics

Greg	Pierce	1	
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Chancellors

Derri	Stormer	0	
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Health Sciences

Arlene	Bowling	1	
Paulette	Brown	0	excused
Rachel	Cherrier	0	
Bill	Edwards	0	
Becky	Gilbird	1	
Lisa	Graepel	1	
Bobbie	Harris	0	excused
Nedra	Harris	1	
Lisa	Lala	1	
Loretta	McDaniel	1	
Tamara	McKeel	0	
Lisa	Ormond	1	
Karen	Roblin	1	
Mary	Schiller	1	
Teresa	Tripp	1	
Ann	Wall	1	

Research and Graduate Studies

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Rick	Smiley	0
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Student Affairs

Dave	Forrest	0
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Jennifer	Harris	0
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Suzanne	McDonald	1
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University Advancement

Renee	Safford-White	1
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TOTAL	24	QUORUM	66.666667
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EX-OFFICIO

Present

Melissa Bard	1	Corena Bristow
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Toya Jacobs	1
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Garrett Killian	1
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Mandee Lancaster	1
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Karen Summerlin	0
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Amy Waters	0
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***Ex-officio members are not allowed to vote and are not included in the quorum formula.