

Staff Senate Minutes

Thursday, December 11, 2014

Call to Order:

Meeting was called to order at 3:06 p.m. by Chair Mary Schiller

Roll Call:

Senator Penney Doughtie, Secretary, called the roll and a quorum was present (see attached attendance sheet).

Approval of Minutes:

- Senator Kim Higdon made a motion to approve the minutes of October 9, 2014 as amended; seconded by Senator Robert Ables. **MOTION APPROVED.**
- Senator Renee Safford White made a motion to approve the minutes of November 18, 2014 as amended; seconded by Senator Dawn King. **MOTION APPROVED.**

Executive Council Comments:

Chair Mary Schiller:

- Chair Mary Schiller stated the new Senators Justin Janak and Suhail Guzman replaced senators Dave Forrest and Rick Smiley.
- Chancellor Ballard appointed an Ad Hoc committee charged with making a recommendation to the Chancellor about the renaming of Aycock Residence Hall. Chair Mary Schiller was asked to serve on this committee as a representative of the Staff Senate. The committee membership also included the Chair of the Faculty Senate, the Student Government Association Vice President, the Chair of the Alumni Association, members of the ECU Attorney's Office, members of the University Advancement Office, members of the Board of Visitors, students, and faculty members. Chair Mary Schiller urged everyone to visit the website www.ecu.edu/Aycock to read the new ECU Naming policy and historical documents about former Governor Aycock. Chair Mary Schiller explained that the renaming committee was asked to submit their recommendation to Chancellor Ballard before close of business on December 12th and urged everyone to visit the site and take the survey as soon as possible. Senator Renee Safford-White asked if there were any preliminary survey results. Chair Mary Schiller explained she could not discuss the survey results, because they have not been presented to the Chancellor yet; however the response rate was very low. Chair Mary Schiller explained the Chancellor's recommendation would be presented to the Board of Trustees at a special meeting called on December 18th from 5-6 p.m. in the Mendenhall Student Center Great Rooms, and requested that Senators make every effort to attend.

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Chair-Elect Lisa Ormond Comments:

- NC Staff Assembly met and discussed a pilot study to look at minimizing GPA scores for A & T State University, Elizabeth City State University and Fayetteville State University.
- Chair-Elect Lisa Ormond served on the NC Staff Assembly Budget and Planning Committee.
- The Office of Innovation and Economic Development (OIED) is offering *The Professional Advantage: Sharpening Your Business Etiquette*, a full day of workshops and training in protocol and professional etiquette on Saturday, February 28, 2015 in Mendenhall Student Center. Chair-Elect Lisa Ormond will send information via email.

Treasurer Senator Arlene Bowling Comments:

As of 12-18-2014, fund balances are:

- State account: Balance: \$586.78
- Chancellor's Discretionary Fund: Balance: \$2,295.93
- Gail Jordan Scholarship Fund Balance - \$25,934.01. expendable balance \$1,029.45
12/4/14 McAlister Deli fundraiser earned \$124.00
- Children of SPA Employees Scholarship expendable Fund Balance - \$3,837.19

Secretary Penney Doughtie Comments:

- Date change for March 10, 2015 and April 14, 2015.

Old Business

Use of Community Service Leave during Winter Break, HR Director Melissa Bard approved community service leave **can be** used in lieu of vacation leave during the winter break. The leave should be approved by employee's supervisor prior to the break and the employee is asked to provide documentation.

New Business

"Ex-Officio Garrett Killian gave an update on the Chancellor's Cup Golf Tournament:" The UNC Staff Assembly has organized a Chancellors' Cup Golf Tournament (since 2011) to benefit the Jane B. Royster Memorial Staff Scholarship Fund. Scholarships are awarded for an eligible North Carolina employee's tuition at any of the 17 public universities. Previously hosted in Raleigh, this year the golf tournament will be hosted in Greenville, NC. Date is April 7, 2015; tentative location is Ironwood Golf and Country Club. The UNC Staff Assembly meeting also convenes in Greenville during the same week. The UNC Staff Assembly is searching for sponsors for the tournament (\$25,000, \$15,000 and \$10,000) and asks each university to find hole sponsors for the golf course."

Senator Renee Safford-White asked for nominations of women staff members for the CCSW Chancellor Committee for the Status of Women Award.

Committee Reports

By-Laws ~ Chair Harold Robinson

- Met during the first week of December about the number of absences; asked Chair Mary Schiller to review.
- Resolution to correct by-laws to make consistent will be brought to the senate next month.

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Communications and Marketing ~ Committee Chair Teresa Tripp

- New Pirate Perk - Dr. Leonard's Healthcare Corp., 10% discount
- Declined online Printing Tools for consideration as a Pirate Perk
- Asked for blogging ideas

Diversity ~ Committee Chair Becky Gilbird

- Christmas Project items will be delivered this week.
- January 2015, information about the Staff Senate Diversity Committee will run as a Public Service Announcement on ECU University News.

Human Resources ~ Committee Chair LuAnn Sullivan

- No report. Committee will start planning Spring Staff Forum, suggestions/questions are needed. Guest Speaker will be Melissa Bard, Director of ECU Human Resources.

Rewards and Recognition ~ Committee Chair Patrick Clark

- No report.

Scholarship ~ Committee Chair Julie Fowler

- Committee Chair Julie Fowler and Senator Robert Ables met with the Foundations Office to learn about the scholarship funds, and how to proceed with fundraising.
- The Children of SPA Employees Scholarship and the Gail Jordan Scholarship Fund are eligible to be awarded in the Spring of 2015
- McAlisters Deli fundraiser (12/4/14) netted \$124.00 for Gail Jordan Scholarship Fund.
- Senator Teresa Tripp and Senator Julie Fowler will begin advertising the scholarship applications process.

EPA Non-Teaching Faculty Committee Orientation Video (Ad-Hoc) ~ Senator Suzanne McDonald

- ECU's Creative Services will give an outline, using a "center" style with pictures; Senators will be asked to be filmed.

Leadership and Professional Development (Ad-Hoc) ~ Senator Lynn Caverly

- Staff Development session will be scheduled during late January 2015 in a separate meeting.

Announcements

- Next Meeting Thursday, January 8, 2015, 3 p.m., ECHI Auditorium

Adjournment

- Motion to adjourn from Senator Kim Higdon; seconded by Senator Suzanne McDonald. **MOTION APPROVED.** Meeting adjourned at 4:07 p.m.

Sincerely,

Senator Penney Doughtie
Staff Senate Secretary

STAFF SENATE MEETING ATTENDANCE

Thursday, December 11, 2014

ALTERNATES

Academic Affairs		PRESENT	VOTING
Betsy	Brown	1	
Travis	Bulluck	1	
Admin and Finance			
Catherine	Stephenson	0	
John	Waters	1	
Athletics			
Harold	Robinson	1	
vacancy		0	
Chancellor			
Kimrey	Miko	1	
vacancy		0	
Health Sciences			
Kevin	Mills	0	excused
Angela	Robinson	1	
Research and Graduate Studies			
Suhail	Guzman	1	
Debbie	Hathaway	0	excused
Student Affairs			
Justin	Janak	1	
Lynn	Caverly	1	
University Advancement			
Karen	Whitehead	1	
vacancy		0	

SENATORS BY DIVISION

Academic Affairs			
Sherry	Bingham	0	resigned
Julie	Fowler	1	

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Kim	Higdon	1	
Cyndee	Mueller	1	
Jeffrey	Netznik	0	excused
LuAnn	Sullivan	1	

Admin and Finance

Robert	Ables	1	
Patrick	Clark	1	
Penney	Doughtie	1	
Woody	Edwards	1	
Michael	Hale	0	excused
Brock	Jones	0	excused
Dawn	King	1	
Letty	Lalu	1	
Becky	Preston	1	
Clinton	Smith	1	

Athletics

Greg	Pierce	0	excused
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Chancellors

Derri	Stormer	1	
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Health Sciences

Arlene	Bowling	1	
Paulette	Brown	0	
Rachel	Cherrier	1	
Bill	Edwards	1	
Becky	Gilbird	1	
Lisa	Graepel	0	excused
Bobbie	Harris	1	
Nedra	Harris	1	
Lisa	Lala	1	
Loretta	McDaniel	1	
Tamara	McKeel	1	
Lisa	Ormond	1	
Karen	Roblin	1	
Mary	Schiller	1	
Teresa	Tripp	1	
Ann	Wall	1	

Research and Graduate Studies

Rick	Smiley	0	resigned
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Student Affairs

Dave	Forrest	0	resigned
Jennifer	Harris	0	
Suzanne	McDonald	1	

University Advancement

Renee	Safford-White	1
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TOTAL 29 QUORUM 80.555556

EX-OFFICIO

Present

Melissa Bard	0	
Toya Jacobs	0	excused
Garrett Killian	0	
Mandee Lancaster	0	
Karen Summerlin	0	
Amy Waters	0	

***Ex-officio members are not allowed to vote and are not included in the quorum formula.