

Staff Senate Minutes

Thursday, January 8, 2015

Call to Order:

Meeting was called to order at 3:10 p.m. by Chair Mary Schiller.

Guest Speaker: Deb Garfi, Director of Parking and Transportation

East Campus Parking Director duties include: find a place for people to find parking and also promote walking on campus. Parking is not free; no STATE funds are allotted so parking must be self-supporting, and 80% of ticket revenue generated is returned to the State of North Carolina for public education. Parking and Transportation keep the permit revenue. See page 4 – 7.

Construction of a 700 space parking garage and student center will affect 450 parking spaces. The current average use is not full. Parking for A1 spaces is available at other campus locations near Christenbury gym, behind Erwin, certain parking meters can be used by A permit. 10th and Cotanche will change to A1 permits and B permits will move out one more block to 10th and Evans. Upon completion of the project, the East Campus will gain 125 parking spaces. Growing pains are expected; Dept. of Parking and Transportation will deliver service as best as possible. Parking and Transportation does not expect parking fees to increase when the parking deck is complete; however, the garage permit may be more expensive.

Visitors and after hours parkers should pay to park at meters. Departments that organize events can choose to pay for parking passes for attendees. For large scale events the parking fees should be built into the ticket price. Graduation ceremony parkers would be exempt from parking fees.

Roll Call:

Senator Penney Doughtie, Secretary, called the roll and a quorum was present (see page 9 -11 attendance sheet).

Approval of Minutes:

- Senator Suzanne McDonald made a motion to approve the minutes of December 11, 2014 as amended, seconded by Senator Teresa Tripp **MOTION APPROVED.**

Executive Council Comments:

Chair Mary Schiller:

- No comment.

Chair-Elect Lisa Ormond Comments:

- No comment.

Treasurer Senator Arlene Bowling Comments:

As of 12-18-2014, fund balances are:

- State account: Balance: \$586.78
- Chancellor's Discretionary Fund: Balance: \$2,231.88
- Gail Jordan Scholarship Fund Balance: \$25,934.01
- Children of SPA Employees Scholarship expendable Fund Balance: \$3,137.19

Secretary Penney Doughtie Comments:

- No comment.

Old Business

None.

New Business

Update on the BOT December 18th special session, regarding the renaming of Aycock Residence Hall. Mary stated the Chancellor presented the findings of his ad hoc Committee on the naming of the Aycock Residence Hall, as well as his own recommendation. After nearly two hours of discussion, the BOT tabled the motion until their February 2015 meeting. Mary explained the Staff Senate has been asked to register an official stand on this issue and passed out copies of a preliminary draft of the Resolution Recommendation to Rename Aycock Hall. She encouraged the Staff Senate to speak with their constituents, go to www.ecu.edu/aycock, and asked that all Senators come prepared to discuss the possibility of the proposed resolution during the February 12th meeting. Garrett asked why the BOT did not vote during the December 2014 meeting. Mary stated the meeting was over two hours long, due to one of the BOT's new membership status, and subsequent request for extra time to review the material as well as the ad hoc Committee's process.

Tuesday, April 7th, Chancellor's Cup Golf Tournament, Senators are encouraged to use Community Service Leave, and save the date to volunteer.

Committee Reports

By-Laws ~ Chair Harold Robinson

- Postpone resolution until February 2015 meeting

Communications and Marketing ~ Committee Chair Teresa Tripp

- No meeting
- Need blog topics
- No new Pirate Perks

Diversity ~ Committee Chair Becky Gilbird

- Jan 12th to 16, table with topics about diversity 11:00 am in the West rooms in BSOM
- Spring project to help the future doctor program participants

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Human Resources ~ Committee Chair LuAnn Sullivan

- No report

Rewards and Recognition ~ Committee Chair Patrick Clark

- Started process for Staff Appreciation Week during the month of April

Scholarship ~ Senator Robert Ables

- No meeting

EPA Non-Teaching Faculty Committee (Ad-hoc) ~ Senator Suzanne McDonald

- Creative Services to create a video. Staff Senators volunteers are needed. To be interviewed contact Senator Suzanne McDonald at mcdonalds@ecu.edu. The meeting in February will be filmed, please wear your purple ECU Staff Senate shirt.

Leadership and Professional Development (Ad-hoc) ~ Debbie Hathaway

- "Making Networking Work for You", leadership conference January 27th, 10-12 for senators

Addendum

- Point of Order – Resolution Recommendation to Rename Aycock Hall
Email from Chair Mary Schiller, dated 2/4/2015 9:02 AM, page 8

Announcements

- Next Meeting Thursday, February 12, 2015, 3 p.m., ECHI Auditorium
- BOT February 19th Committee meeting
- BOT February 20th group meeting and will be historical
- Board of Governors meeting April 19th and 20th

Adjournment

- Motion to adjourn was made by Senator Kim Higdon, seconded by Senator Justin Janak. **MOTION APPROVED.** The meeting adjourned at 4:23 p.m.

Sincerely,

Senator Penney Doughtie
Staff Senate Secretary

**ANNUAL REPORT TO STAFF SENATE
PARKING AND TRANSPORTATION SERVICES**

January 2015

The Department of Parking and Transportation Services (P&T) reports to the Division of Administration and Finance. It consists of the following areas: parking lot inventory management and enforcement, parking permit sales, finance and administration, motor pool management, special events coordination, and transportation demand management (TDM). Transportation demand management utilizes alternative transportation to minimize parking demand and traffic congestion and includes ECU Transit, bicycles, pedestrian, carshare and rideshare.

Parking is required by NC law to be self-supporting. We receive no state funding. Our primary goal is to keep permit fees as low as possible and base fees on paying for convenience. To continue in the maintenance and upgrade of existing parking resources and to plan for future parking demand, we are researching additional avenues for revenue. We have initiated parking fees to all who utilize parking on the ECU campus and lease fees to outside groups to meet the future needs of ECU. Because of this, we have not increased the permit fees for the last 4 years. For example, Athletics now pays to lease parking spaces for athletic events and we have entered into short term leases for access to specific or unused parking areas. These include a Verizon cellular unit and use of an offsite parking area by Miller-Motte.

Parking Inventory

There are currently 12,625 parking spaces that are located on and off campus. These spaces include permit, ADA, service, visitor, and patient parking spaces. The number of available permit parking spaces is 10,654. These spaces need to satisfy parking demands of 28,380 faculty, staff, and students. The spaces by location are as follows:

East Campus (Main)	1988
West Campus (Health Science)	3511
Athletic Campus	2839
Reade Street	1010
College Hill	1490
Allied Health (Carol Belk)	1240
West Research and Off-Site	547

Parking Budget-FY14

Expenses	\$1,883,539
(Includes \$462,303 of expenditures for services received from other ECU departments including IT, Financial, Transit, Police)	
Revenues	\$2,914,739
(Includes \$383,238 of additional revenue from alternative revenue sources)	
Parking Capital Reserves	\$5,700,000
(Parking Garage Construction, other parking construction and improvements, technology)	

Parking Improvements

- Developed an additional 100 student parking spaces on College Hill after losing 265 parking spaces to the Belk Construction Project.
- Increased participation in the Alternative Transportation Programs by 100%. (Car, Ride, and Bike Share)
- Named Bicycle Friendly Campus by League of American Bicyclists. ECU received Silver Designation, one of two schools in North Carolina
- Kept Parking Permit Fees stable for the last 4 years by increasing alternative revenue sources, including Pay-By-Space stations on perimeter of campus to replace meters.
- Continued to supply operating funds to Transit and ECU Police to insure safety and decreasing parking demand.
- Continued to improve the Event Parking Experience on campus with University Event Planning Group.

Upcoming Parking Projects

- Constructing of Parking Garage at new Student Center and developing parking policies and procedures.
- Research and recommend Revenue and Access Control equipment for Garage.
- Installing additional multi-space meters across campus to improve customer service and increase revenue.
- Developing existing parking lot at 10th and Evans to increase parking spaces and improve lot.
- Continuing to work with Facilities Services on the further development of the Core Campus Pedestrian Zone
- Installing additional Bicycle resources on campus including covered bike racks, dedicated bike lanes, and repair stations.

**EAST CAMPUS CORE PARKING
STUDENT CENTER CONSTRUCTION IMPACTS**

EAST CAMPUS CORE PARKING AVAILABILITY DURING STUDENT CENTER AND GARAGE CONSTRUCTION

A1 PARKING SPACES AFFECTED BY CONSTRUCTION **450**
 AVERAGE NUMBER OF AFFECTED A1 SPACES OCCUPIED (need to replace 150-200 spaces) **200**

ALTERNATIVE PARKING DURING CONSTRUCTION
 AVERAGE OTHER A1 PARKING AVAILABILITY (ERWIN, ETC.) 55
 REMOVING PARKING METERS FOR PERMIT PARKING 52
 CONVERT B LOTS AT 9th/10th & COTANCHE TO A1 PERMIT LOT 115

TOTAL ALTERNATIVE PARKING SPACES AVAILABLE **222**

EAST CAMPUS CORE PARKING - LONG TERM IMPACT

MASTER PLAN PEDESTRIAN ZONE PARKING SPACES AFFECTED
 STUDENT CENTER AND GARAGE PARKING SPACES LOSS - BUILDING SITE

TOTAL 225
 350

PARKING SPACES PROVIDED BY PARKING GARAGE

575

NET GAIN TO PARKING SPACE INVENTORY

700

125

Price Comparison for North Carolina Institutions

Permit Type	UNC-C	UNC-G	UNC-CH	UNC-W	NC State	ECU
Reserved/Deck	N/A	\$445	\$676-\$1454	\$420(Reserved)/\$206-\$430(Deck)	\$735-\$999	\$480
Faculty/Staff-A Zone	\$380	\$175-\$302	\$546-\$1174	\$146-\$370	\$735	\$360
Faculty/Staff-B Zone	N/A	N/A	\$315-\$889	N/A	\$408	\$180
Student/Resident-A Zone	\$380	\$175-\$302	\$239-\$316	\$165-\$330	\$180-\$292	\$360
Student-B Zone	N/A	\$285	\$239-\$316	N/A	\$180-\$292	\$180
Commuter-Faculty/Staff	\$170-\$280	\$175-\$302	N/A	N/A	N/A	N/A
Commuter-Student	\$170-\$280	\$175-\$302	\$315-\$415	\$280-\$315	\$55-\$306	\$120-C2(Main Campus) & \$180-B4(Health Sciences Campus)
Freshman and/or a Resident Remote Lot	N/A	N/A	N/A	N/A	\$180-\$292	\$264
Motorcycle	N/A	\$53	\$174-\$371	N/A	\$60	\$56
Retired Faculty	N/A	N/A	N/A	N/A	\$30	B is Free
Vendor	N/A	N/A	N/A	\$45	\$372	\$180
Night Permit	\$95	N/A	N/A	\$80	N/A	N/A
Temporary	N/A	\$35/mth	N/A	\$165	\$252	\$10/wk & \$20/mth
Summer Sessions*	\$160	\$30-\$100	N/A	\$80	N/A	\$20-1 session/\$30-both sessions
One-Day Permit	\$5	\$5-\$7	\$5-\$12	\$10/wk	\$2	\$5

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2/4/2015 9:02 AM email

From: Schiller, Mary

To: Staff Senators

Subject: Point of Order – Resolution Recommendation to Rename Aycock Hall

Delegates,

It has been brought to my attention that I erred when I passed out copies of the preliminary draft of the Resolution Recommendation to Rename Aycock Hall during our January meeting. It was my intention to provide as much information as possible and for each Senator to have ample opportunity to converse with constituents and adequately prepare themselves for questions and/or discussions about this topic prior to formally presenting the resolution for a vote. I did not realize that by passing out the written document I was in fact creating a working document and superseding our Staff Senate By-Laws.

I am currently in the process of working with the By-Laws Committee in order to ensure I am following appropriate parliamentary procedures. Please be prepared with questions to present during our formal discussion of this resolution during our February 12th meeting.

I would like to respectfully request our Secretary, Penney Doughtie, add this Point of Order as an amendment to our January minutes.

Please let me know if you have any questions or other concerns.

In humble service,

Mary Schiller

Chair, ECU Staff Senate

STAFF SENATE MEETING ATTENDANCE

Thursday, January 8, 2015

ALTERNATES

Academic Affairs		PRESENT	VOTING
Travis	Bulluck	1	
Admin and Finance			
Catherine	Stephenson	0	excused
John	Waters	0	excused
Athletics			
Harold	Robinson	1	
vacancy		0	
Chancellor			
Kimrey	Miko	1	
vacancy		0	
Health Sciences			
Angela	Robinson	1	
Research and Graduate Studies			
Debbie	Hathaway	1	
Student Affairs			
Lynn	Caverly	0	excused
University Advancement			
Karen	Whitehead	1	
vacancy		0	

SENATORS BY DIVISION

Academic Affairs			
Julie	Fowler	0	
Kim	Higdon	1	
Cyndee	Mueller	1	
Jeffrey	Netznik	0	excused
LuAnn	Sullivan	1	
Betsy	Brown	1	

Admin and Finance

Robert	Ables	1	
Patrick	Clark	1	
Penney	Doughtie	1	
Woody	Edwards	1	
Michael	Hale	1	
Brock	Jones	1	
Dawn	King	1	
Letty	Lalu	0	excused
Becky	Preston	1	
Clinton	Smith	0	

Athletics

Greg	Pierce	1	
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Chancellors

Derri	Stormer	0	
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Health Sciences

Arlene	Bowling	1	
Rachel	Cherrier	0	excused
Bill	Edwards	1	
Becky	Gilbird	1	
Lisa	Graepel	1	
Bobbie	Harris	0	excused
Nedra	Harris	1	
Lisa	Lala	1	
Loretta	McDaniel	1	
Tamara	McKeel	1	
Lisa	Ormond	1	
Karen	Roblin	1	
Mary	Schiller	1	
Teresa	Tripp	1	
Ann	Wall	0	excused
Kevin	Mills	1	

Research and Graduate Studies

Suhail	Guzman	1	
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Student Affairs

Jennifer	Harris	0	
Suzanne	McDonald	1	

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Justin Janak 1

University Advancement

Renee Safford-White 0 excused

TOTAL 29 QUORUM 80.555556

EX-OFFICIO

Present

Melissa Bard 1

Toya Jacobs 1

Garrett Killian 1

Mandee Lancaster 0

Karen Summerlin 0

Amy Waters 0

Kecia Brown 1

***Ex-officio members are not allowed to vote and are not included in the quorum formula.