

Staff Senate Minutes

Thursday, July 9, 2015

Call to Order:

The July Staff Senate Meeting was called to order at 3:05 p.m. by Chair Lisa Ormond.

Roll Call:

Senator Kimrey Miko, Secretary, called the roll and a quorum was present (see attached attendance sheet).

Approval of Minutes:

Senator Loretta McDaniel motioned to approve the minutes of April 14, 2015 as amended, seconded by Senator Justin Janak. MOTION APPROVED.

Senator Harold Robinson motioned to approve the minutes of May 12, 2015 as amended, seconded by Senator Loretta McDaniel. MOTION APPROVED.

Guest Speakers:

Mark Matulewicz, Student Government Association President
Nicole Cort, Student Government Association Attorney General

Mark Matulewicz: Mark spoke about the goals and programs this year's SGA is focusing on. One goal is to bring more transparency to SGA as a whole, being more honest and open to ECU students. The SGA is the voice of the student body and they plan to work closer with Board of Trustees than in past years and also bridge the gap between students, faculty and staff.

This year the SGA wants to initiate the Pirate Pick-Up Program, which is a partnership between parking & transportation and student transit. This program is focused towards students with mobility issues – either temporary or permanent. It provides curb to curb transportation service, it will be primarily funded by SGA, and service will be available from 7 AM to 5 PM. Another goal of SGA is to create a student discount card offering deals to students from area vendors and the hope is to get the discount card program working by fall 2015. The SGA wants to continue the Pirate Dry Dock tailgate held in the parking lot at the top of College Hill before home football games. This year's SGA Executive Council meetings will start August 21 and anyone in the University is invited to attend. Staff was encouraged to check out the SGA website (www.ecu.edu/sga) and stop by the SGA offices, location in Mendenhall Student Center anytime. Mark's email: SGApresident@ecu.edu.

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Nicole Cort: This year's SGA is focused on reconstructing the SGA constitution and bylaws for the purpose of bringing longevity and prosperity to student government. The Judiciary Committee meets every Monday and they encourage faculty and staff to attend. Students will have the opportunity to vote on the restructuring of the constitution and bylaws during Homecoming, 2015. In order for the new constitution and bylaws to be approved, 5% of the student body must vote on it.

Executive Council Comments:

Chair Lisa Ormond

The FY 2016 budget wasn't passed by June 30 as hoped. The Legislature is currently in recess and will start back Monday, July 13. If interested in looking over HB97, and/or following the progress, visit the GA website on GA website: www.ncga.state.nc.us. HB97 is located on the front page.

All Senators received a slip of paper upon arrival to the meeting, welcoming comments for this year's Executive Council. The EC is in the process of writing goals for this year and they would like input on this year's Senate speakers, topics, goals, and issues/questions for HR.

Chair-Elect Travis Bulluck

Committee selection will take place during the meeting and the goal is to honor first or second choices for committees. Senators were asked to wait until all committees have had a chance to speak before picking their first, second, and third choice. There are two ad-hoc committees to choose from this year: Leadership & Professional Development Committee and a new committee, Chancellor's Cup Golf Tournament Ad-Hoc Committee.

Treasurer Robert Ables

As of 6/30/15, fund balances are:

- State account: Balance: \$1,058.62
- Chancellor's Discretionary Fund: Balance: \$1,594.83
- Gail Jordan Scholarship Fund Balance –
 - Expendable \$1,029.45
 - Corpus \$26,056.41
- Children of SPA Employees Scholarship expendable Fund Balance –
 - Expendable \$3,137.19
 - Corpus \$ 32,080.70
- Shirts and nametags for new Senators were available for pick-up at the meeting.

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Secretary Kimrey Miko Comments:

The Sharepoint site has been reorganized; all documents are arranged by senate year. All Senators were encouraged to visit the site and look around. Once committees and committee leaders are established they will be granted special rights for adding to their committee pages. If any Senators were having issues with gaining access to the SharePoint site, they were encouraged to seek assistance from Kimrey. Updating of the Staff Senate website is currently in process, and will hopefully be updated soon.

Old Business

None

New Business

Membership Committee – Senator Lisa Lalla presented Staff Senate Resolution 15/16 Article IV: Section 4.1.E.a to make a change to the Bylaws of the Membership Committee. Last year’s membership committee came to the decision that they had to relearn everything from the previous year and decided the committee would be better off if there were more consistency in committee members. In order to do that, the bylaws needed updating. Previous membership committees consisted of Chair-Elects from all committees but if the proposed change in the Bylaws were accepted then it would become a standing committee with a Chair, Chair-Elect and Secretary.

Lisa then reviewed the proposed bylaw with Staff Senators.

Since the change in the bylaws was brought forward by a committee a second on the motion wouldn’t be necessary, but the floor was open to discussion, and there wasn’t any.

Senator Ormond made a motion to accept as presented. The motion was carried, resolution 15/16 Article IV: Section 4.1.E.a WAS ACCEPTED.

Committee Overview & Introduction

BY-LAWS COMMITTEE - This committee exists to review and update the by-laws to remain consistent with the Senate actions as they are deemed necessary. This committee will receive resolutions and bring them to the floor for discussions and inclusion into the updated by-laws.

Senator Lisa Lalla: The Bylaws Committee is planning to do a major overhaul of all of the bylaws because there are major contradictory statements in the bylaws as discovered last year.

COMMUNICATIONS & MARKETING COMMITTEE- This committee handles the promotion of information and events the Chancellor's Staff Senate examines and/or acts upon. The committee also works with administration to devise effective strategies to educate employees on key topics and/or policies.

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Senator Betsy Brown: The Communications & Marketing Committee handles the Staff Senate website, blog and they introduce new Pirate Perks. If you have a love for social media or website design, this committee would welcome you.

DIVERSITY COMMITTEE – This committee exists to contribute to the welfare of university staff and to foster the interaction, integration, and representation of different races, ethnicity, cultures, national origins, abilities, religions, sexual orientations, intellectual positions and perspectives throughout our university community.

Senator Loretta McDaniel - Senator McDaniel presented a brief description of the 2015 – 2016 committee goals, which are: Work with ECU's Office of Equity & Diversity (OED) to disseminate the University's definition of diversity. Represent the staff senate on campus committees: Chancellor's Diversity Leadership Cabinet and Chancellor's Committee on the Status of Women. Investigate methods of promoting diversity on campus. Inform the Senate of diversity related events on campus and participate in events as scheduling permits; and participate in community service activities to establish ties with the community and to improve the quality of life for citizens of Greenville and surrounding communities.

HUMAN RESOURCES SERVICES COMMITTEE - This committee provides input on relevant personnel policies and provides advisory input on issues related to compensation and benefits issues.

Senator Cindy Mueller: Last year the Human Resources Committee facilitated staff forums on east and west campus and they also volunteered at the Hope Lodge in March, 2015.

REWARDS & RECOGNITION COMMITTEE-This committee will work on recognition programs for the staff.

Senator Patrick Clark: The Rewards & Recognition Committee needs creative people with new ideas in order to find more creative ways to reward ECU staff. The committee is looking for something unique to show appreciation to ECU staff.

SCHOLARSHIP COMMITTEE-The Scholarship Committee will handle the selection and award process for the Students of SPA/CSS Employees Scholarship and the Gail Jordan Memorial Scholarship.

Committee Chair Robert Ables: This committee holds various fundraisers for the scholarships, reviews applications and awards money. The goals of the next year are to continue to raise money for both scholarships and also to transition the way scholarship applications are handled from Qualtrics to the method established by the University Office of Scholarships.

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LEADERSHIP & PROFESSIONAL DEVELOPMENT COMMITTEE (Ad-Hoc) - This committee is an ad-hoc committee formed to develop a professional development series for the Staff Senate. Through increased leadership development, members of the Staff Senate will be able to lead more effectively within their respective Divisions.

Senator Travis Bulluck: This is a committee that puts on programs and trainings to become more professional in your position.

MEMBERSHIP COMMITTEE- This committee will handle the nomination and election process each year. This committee may also assist with membership issues including addressing members not attending meetings, assigning alternates to assume missing members' seats, etc.

Senator Betsy Brown: As the resolution was just passed, the makeup of the committee is shifting. Those interested in shaping the staff senate are welcome to join the membership committee.

CHANCELLOR'S CUP GOLF TOURNAMENT COMMITTEE (Ad-Hoc)

Senator Lisa Ormond: This is a new committee looking for energetic people that are willing to go out and ask for money, and find ECU's sponsor for the annual golf tourney. Providing a sponsor is a requirement of each University in the NC system. In addition, they need volunteers to go work the tourney, and members of this group would be asked to do this.

Senator Lisa Lalla: Do you only accept monetary donations or are sponsors of goods also accepted for the tournament?

Senator Lisa Ormond: Donations are taken either way. Donations can come in any form, not just money. Whatever is donated counts as a contribution from ECU.

Senator Lisa Ormond: If you are a returning senator and don't want to be on the current committee you can opt out of that committee and request to join another committee. If you were chair elect, then it is preferred you return to the same committee.

The floor was then opened for questions.

Senator Krystal Gauthier: Can we choose more than one committee, as in one standing committee and one ad-hoc committee?

Senator Lisa Ormond: You are more than welcome to choose more than one committee. Each EC member serves on a committee: Robert Ables –Scholarship, Travis Bulluck – all committees, Kimrey Miko - Membership Committee. By the next meeting in August, committees will be assigned and time will be set aside in order for senators to have an opportunity to meet in their committees during the Staff Senate meeting.

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Announcements

NEXT MEETING: Thursday, August 13, 2015 in the ECHI Auditorium

Pirate Boarding Crew Sign Up: August 19 – 22, 9 am – 5:30 pm daily

Staff Senate is typically assigned to a Friday date, and Staff Senate works in the same dorm. A sign-up sheet was made available for Senators to sign up.

Questions/sign-up after meeting, please contact:

Lynn Caverly, 737-1063, caverlyl@ecu.edu

Board of Trustees Meeting: July 16-17, 2015, ECHI

Committee Meetings 7.16, Full BOT Meeting 7.17

The full committee meeting schedule can be located:

<http://www.ecu.edu/cs-admin/bot/Index.cfm>

The committee meetings will not be held this time, since the Trustees are holding orientation on Thursday. Senators are encouraged to attend.

Adjournment

- A motion to adjourn was made by Chair Lisa Ormond, and seconded by Senator Penney Doughtie. The meeting was adjourned at 3:51 PM.

Respectfully Submitted,

Kimrey Miko
Secretary, Staff Senate

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Attendance

First Name	Last Name	Senator/Alternate	Division	Present	Absent	Excused
Trish	Goltermann	Alternate	AA		1	
Betsy (Hannah)	Brown	Senator	AA	1		
Travis	Bulluck	Senator	AA	1		
Kim	Higdon	Senator	AA			1
Cyndee	Mueller	Senator	AA	1		
Heather	Siebert-Racine	Senator	AA	1		
Jeremy	Jordan	Senator	AA		1	1
Todd	Inman	Alternate	AF	1		
Penney	Doughtie	Alternate	AF	1		
Patrick	Clark	Senator	AF	1		
Michael	Hale	Senator	AF	1		
Robert	Ables	Senator	AF	1		
Brock	Jones	Senator	AF		1	
Dawn	King	Senator	AF	1		
Catherine	Stephenson	Senator	AF		1	
John	Waters	Senator	AF		1	1
Arielle	Harper	Senator	AF			1
Billy	Long	Senator	AF	1		
Jackie	Daniels	Alternate	AT		1	
Sam	Saunders	Alternate	AT	1		
Harold	Robinson	Senator	AT	1		
		Alternate	CH			
		Alternate	CH			
Kimrey	Miko	Senator	CH	1		
Diann	Jones	Alternate	HS		1	1
Lauren	Cherry	Alternate	HS	1		
Lisa	Ormond	Senator	HS	1		
Lisa (Marie)	Lalla	Senator	HS	1		
Ann	Wall	Senator	HS	1		
Loretta	McDaniel	Senator	HS	1		
Bobbie	Harris	Senator	HS		1	1
Karan	Roblin	Senator	HS		1	
Kevin	Mills	Senator	HS		1	1
Patrick	Everett	Senator	HS	1		
Andrea	Bristol	Senator	HS	1		
Rhonda	Nord	Senator	HS	1		

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Kristal	Gauthier	Senator	HS	1			
Jackie	Masterson	Senator	HS	1			
Nedra	Harris	Senator	HS	1			
Kelly	Dilda	Senator	HS			1	
Debbie	Hathaway	Alternate	RG			1	
		Alternate	RG				
Suhail	Guzman	Senator	RG	1			
Darrius	Barrow	Alternate	SA	1			
Nadirah	Pippen	Alternate	SA			1	
Suzanne	McDonald	Senator	SA			1	
Justin	Janak	Senator	SA	1			
Emily	McLamb	Senator	SA	1			
Katie	Fulcher	Alternate	UA	1			
Karen	Whitehead	Alternate	UA	1			
Renee	Safford-White	Senator	UA			1	
EX-Officio Members							
Mary	Schiller	Past Chair	HS			1	
Toya	Jacobs		OED			1	
Amy	Waters		OED		1		
Melissa	Bard		HR			1	
Karen	Summerlin		HR		1		
				Total Counts	31	12	15

Quorum Needed

64.58333

** Ex-Officio members are not allowed to vote and aren't included in the quorum formula.

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Staff Senate Resolution 15/16 Article IV. Section 4.1.E.a Appended to By-Laws _____

Purpose:

In order to change the make-up of the Membership Committee to be similar to all other standing committees and therefore provide a more consistent leadership of this committee.

Whereas the East Carolina University's Staff Senate operates under the governing document titled "By-Laws of the East Carolina University Staff Senate" and dated 04.21.2015.

Whereas Article IV. Section 4.1.E.a Roles of Standing Committees states:

A. Roles of the Standing Committees:

- a. Membership Committee: comprised of at least one Senator from the Executive Committee, at least one Senator from each of the Standing Committees, and an ex-officio from the Department of Human Resources. The Chair of the Membership Committee shall be selected from the members and shall:
 - 1) Oversee the nomination and election process each year;
 - 2) Assist with membership issues including addressing members not attending meetings;
 - 3) Assign alternates to assume vacated seats. (Approved Res.#04/05-11-1b)

Whereas the Staff Senate wishes to amend the By-Laws by amending the language contained in Article IV. Section 4.1.E.a Roles of Standing Committees to read:

B. Roles of the Standing Committees:

- a. Membership Committee: comprised of ~~at least one Senator from the Executive Committee, at least one Senator from each of the Standing Committees, and an ex-officio from the Department of Human Resources,~~ **and additional members from the Staff Senate population.** The Chair of the Membership Committee shall be selected from the members and shall:
 - 1) Oversee the nomination and election process each year;
 - 2) Assist with membership issues including addressing members not attending meetings;
 - 3) Assign alternates to assume vacated seats. (Approved Res.#04/05-11-1b)

NOW THEREFORE be it Resolved that the East Carolina University Staff Senate hereby approves and amends Article IV. Section 4.1.E.a Roles of Standing Committees, of the By-Laws.

Date Approved by the Staff Senate: _____

Chair, Staff Senate