

Approved October 8, 2015

**EAST CAROLINA UNIVERSITY
STAFF SENATE MEETING AGENDA
September 10, 2015
3:00 p.m. – 5:00 p.m.**

Call to Order – Chair Lisa Ormond

Chair Lisa Ormond called the meeting to order at 3:18 pm

2015 – 2016 Staff Senate Photo

ECHI Lobby

Roll Call – Senator Kimrey Miko

Roll was called a quorum was present. (See attached attendance sheet.)

Speaker

STEPHANIE SUMNER, ARAMARK DISTRICT MARKETING MANAGER

Campus dining launched its newest website a year ago: www.ecu.edu/dining

This website includes: 26 dining locations on campus, hours of operation, contact numbers, menus, and calorie counters. Aramark has also tied all menus into the phone app, My Fitness Pal.

Catering: This part of the website would be most helpful for staff. This is where all catering orders are entered and it includes all catering menus.

Social Media: they get a lot of feedback from social media. There are also coupons available. Everyone at ECU is encouraged to follow Aramark on campus.

New faculty/staff meal plan: “Season Pass” will provide an ECU employee with 20 meals on campus for \$100 a semester at Todd or West End dining hall at any time, including premium night meals (breaks down to \$5 per meal). On West Campus the meal plan can be used at The Wedge as well. In order to obtain access to this plan, contact ECU Dining Services and they will add it to the employee OneCard.

Next week: Starbucks Mobile Truck is coming to campus, similar to a food truck. The truck will mainly park in the parking lot behind Christenbury gym, at home football games and eventually the medical campus. There are only 3 trucks in the entire country and one will be here at ECU. Senator Heather Seibert-Racine asked if the truck will be available year round or just during class times. Stephanie Sumner said this might be the alternative to keeping a Starbucks running on campus during slower, non-class events.

Keisha Brown (HR) mentioned that it would be nice to have the truck visit outlying areas of campus, such as the HR Building that doesn't have vending centrally located.

Approval of Minutes – Senator Kimrey Miko

Senator Katie Fulcher motioned to approve the August 13 minutes as amended, seconded by Senator Justin Janak. MOTION APPROVED.

Executive Committee Comments – Senator Lisa Ormond

STATE BUDGET: Since the budget hasn't officially passed there is not any new information to share. The possible bonus included in the new budget is a one-time \$750 bonus for all employees.

Approved October 8, 2015

LEADERSHIP & PROFESSIONAL DEVELOPMENT AD-HOC COMMITTEE: This committee has been charged in past with promoting activities for professional development for the Senate. There are now 10 minute leadership videos that Staff Senate as a group will watch during the new business segment of the meeting. Senator Patrick Everett was invited to tell us a quick description of the videos. Course topics include effective listening, influencing change. Senators are asked to let the committee know if they have any topic suggestions in the future. This series will start in October.

NEW SENATE MEMBERS:

Amy Eason – Academic Affairs – Alternate for 1 year

Debra Mercer – Health Sciences – Alternate for 1 year

Dianne Jones – Health Sciences – not new to Senate, moved from Alternate to Senator

Treasurer – Senator Robert Ables

State \$2475.00

Discretionary - \$2422.33

Gail Jordan \$2,161.53

SPA \$3,234.06

Secretary – Kimrey Miko

Senators are reminded to add committee meeting minutes and committee goals to the Sharepoint site regularly. This allows all members to keep up with the actions of various groups.

Old Business

REVIEW OF HR SURVEY:

In an earlier Staff Senate meeting there was a survey of the top 3 areas of HR concern:

Adverse weather policy: The State policy is the policy ECU is acting under.

Career banding classification system: This issue and the SPA performance policy will be charged to the HR committee in this fiscal year.

Flexible Scheduling: This is approved at the campus and it is encouraged.

However, it doesn't filter down to all departments. There are some that are flexible and some that aren't. The Executive Committee talked with Melissa Bard about ways to encourage flex scheduling and it is going to take a while before we can get everyone on the same page.

The goal of Executive Committee is to focus on a couple of items each meeting and take it to the Human Resources Committee or Human Resources Department at ECU. Senator Patricia Simpson asked if it is possible to get flex scheduling on the University Executive Council agenda. Chair Lisa Ormond responded that the Staff Senate Executive Council is meeting with the Chancellor's Executive Council in October.

It seems that one of the largest issues in the University is with the use of Kronos. There are many misconceptions and misunderstandings on using Kronos. Some senators spoke favorably on using Kronos and other Senators spoke negatively. As the use of Kronos grows in the University by department then the kinks and learning curve associated with it will hopefully get worked out.

Approved October 8, 2015

New Business

ELECTION OF A NEW CHAIR - ELECT

There isn't an election to hold at this meeting. There is someone still thinking on the possibility of accepting the nomination. Senators are encouraged to talk with Lisa Ormond if interested.

ELECTION OF STAFF ASSEMBLY DELEGATES

Kim Higdon was nominated to serve as a staff assembly delegate. The first Staff Assembly meeting of the year will be held in October. Mary Schiller nominated Amy Eason. Amy has time to consider accepting the nomination since this is her first meeting. Staff Senators voted with green/red cards and approved Kim Higdon serving as one of the two staff assembly delegates again this year.

Committee Reports

By-Laws: Senator Lisa Lalla

The committee met last week and did a quick review of all bylaws to see areas to address. They will begin looking into: the outline format of the Staff Senate bylaws, the Staff Senate absence policy, and verification of the use of secret ballot as mentioned in the bylaws.

Communications & Marketing: Senator Betsy Brown

2 new Pirate Perks:

1 - Motorhome Republic: experts in worldwide motor home rental. Save 10% on base price of rental.

2 - Equalli: Offers jewelry for the LGBTQ Community

Both of these will be added to the Pirate Perks website

Diversity: Senator Loretta McDaniel

Held their first meeting today and discussed ways to reach out to people on both campuses and projects they can do as a whole. The Office of Equity and Diversity will be offering various educational opportunities this semester. A full list will be announced via ECU Official in the near future.

Human Resources: Senator Cindy Mueller

The committee discussed opportunities for community service projects: serving food at the Hope Lodge, collecting pop tabs for Ronald McDonald house. The committee will also contact the Pet Food Pantry and the Food Bank to look into opportunities with those organizations. The committee hopes to have the next Staff Forum in spring 2016.

Rewards & Recognition: Krystal Gauthier

Fitness Walk on October 14 at Lake Laupus. The committee is currently in the planning stages of gathering vendors and working on other logistics.

Leadership & Professional Development:

This committee spoke earlier in the meeting about the professional development videos Staff Senate will start viewing.

Membership Committee: Betsy Brown

The committee hasn't met yet, so nothing to report.

Chancellors Cup Golf Tournament (Ad-Hoc): Chair Lisa Ormond

This committee will need to start working on sponsors in October.

Scholarship: Robert Ables

Approved October 8, 2015

The committee is in the process of transitioning the Qualtrix applications to the Office of University Scholarships to let them manage the application process. This streamlines how apps are taken, assessed and awarded. The committee also spent time considering fundraising ideas. Applications for the Gail Jordan Scholarship will be awarded for the first time this year.

Presentation of Children of SPA Scholarship Awards – Senator Robert Ables

This year there were 3 incoming freshmen chosen to receive \$1,000 scholarships to be used in the forthcoming school year. Two of the three winners were unable to join the Staff Senate meeting because of other conflicts with school. The recipient in attendance, Ashley Weingartz, is a freshman at ECU. She graduated with honors in spring of 2015 from JH Rose High School where she was a drum major, captain of the mock trial team, and lettered on the softball team. She volunteered with Greenville Little League and at Vidant Hospital. Ashley is an intended nursing major

Announcements

Two of the new Staff Senators announced last month were at the meeting: Patricia Simpson and Keith Thomson.

Athletics will honor ECU faculty & staff at the November 28 home football game. Staff Senate will try to work with Jeff Compher to see if faculty and staff can be recognized during the game.

Onboarding survey for new senators will come out during the next week.

NEXT MEETING: Thursday, October 8, 2015 ECHI Auditorium

BOARD OF TRUSTEES MEETING: September 24 & 25 – Murphy Center
Committee meetings September 24, Board meeting September 25

<http://www.ecu.edu/cs-admin/bot/Index.cfm>

[The meeting on Sept. 25 the staff senate presents to the BOT.](#)

ICE CREAM SOCIAL: Immediately following this meeting in the ECHI lobby.

Adjournment

The September Staff Senate meeting was adjourned at 4:18 pm. Betsy Brown motioned to adjourn the meeting and Harold Robinson seconded the motion.

Respectfully Submitted,

Kimrey Miko
Secretary, Staff Senate

Approved October 8, 2015

Attendance

First Name	Last Name	Senator/Alternate	Division	Present	Absent	Excused
Amy	Eason	Alternate	AA	1		
Trish	Goltermann	Senator	AA		1	
Betsy (Hannah)	Brown	Senator	AA	1		
Kim	Higdon	Senator	AA			1
Cyndee	Mueller	Senator	AA	1		
Heather	Siebert-Racine	Senator	AA	1		
Jeremy	Jordan	Senator	AA	1		
Keith	Thomson	Senator	AA	1		
Todd	Inman	Alternate	AF	1		
Penney	Doughtie	Alternate	AF	1		
Patrick	Clark	Senator	AF	1		
Michael	Hale	Senator	AF	1		
Robert	Ables	Senator	AF	1		
Brock	Jones	Senator	AF		1	
Dawn	King	Senator	AF	1		
Catherine	Stephenson	Senator	AF		1	
John	Waters	Senator	AF			1
Arielle	Harper	Senator	AF	1		
Billy	Long	Senator	AF		1	
Jackie	Daniels	Alternate	AT	1		
Sam	Saunders	Alternate	AT	1		
Harold	Robinson	Senator	AT	1		
		Alternate	CH			
		Alternate	CH			
Kimrey	Miko	Senator	CH	1		
Lauren	Cherry	Alternate	HS	1		
Diann	Jones	Alternate	HS	1		
Debra	Mercer	Alternate	HS		1	
Lisa	Ormond	Senator	HS	1		
Lisa (Marie)	Lalla	Senator	HS	1		
Ann	Wall	Senator	HS			1
Loretta	McDaniel	Senator	HS	1		
Bobbie	Harris	Senator	HS	1		
Karan	Roblin	Senator	HS	1		
Kevin	Mills	Senator	HS		1	
Patrick	Everett	Senator	HS	1		
Andrea	Bristol	Senator	HS			1

Approved October 8, 2015

Rhonda	Nord	Senator	HS	1			
Kristal	Gauthier	Senator	HS	1			
Jackie	Masterson	Senator	HS			1	
Nedra	Harris	Senator	HS	1			
Kelly	Dilda	Senator	HS	1			
Debbie	Hathaway	Alternate	RG	1			
		Alternate	RG				
Suhail	Guzman	Senator	RG	1			
Darius	Barrow	Alternate	SA	1			
Nadirah	Pippen	Alternate	SA			1	
Suzanne	McDonald	Senator	SA	1			
Justin	Janak	Senator	SA	1			
Emily	McLamb	Senator	SA			1	
Patricia	Simpson	Alternate	UA	1			
Katie	Fulcher	Senator	UA	1			
Karen	Whitehead	Alternate	UA			1	
EX-Officio Members							
Mary	Schiller	Past Chair	HS	1			
Toya	Jacobs		OED			1	
Amy	Waters		OED		1		
Melissa	Bard		HR			1	
Karen	Summerlin		HR			1	
				Total Counts	35	8	10

Quorum Needed

70

** Ex-Officio members are not allowed to vote and aren't included in the quorum formula.