

Approved April 14, 2016

**EAST CAROLINA UNIVERSITY  
STAFF SENATE MEETING AGENDA  
ECHI Auditorium  
March 8, 2016 | 3:00 p.m. – 5:00 p.m.**

**Call to Order – Chair Lisa Ormond 3:07 pm**

**Roll Call – Senator Kimrey Miko**

A quorum was present.

**Approval of Minutes – Senator Kimrey Miko**

**February 9, 2016**

The approval of the February 9, 2016 minutes was motioned by Kim Higdon, and seconded by Suzanne McDonald. The Staff Senate voted to approve the minutes.

**Executive Committee Comments**

**Chair – Senator Lisa Ormond**

Chancellor's reception was held for Dr. and Mrs. Ballard last Tuesday. It was a nice reception and probably one of many as the end of June when Dr. Ballard steps down is getting closer.

The search for the new Chancellor is still in progress. Lisa would like to get an idea from senators of some things they would talk to a Chancellor candidate about, if they were given the opportunity.

Staff Senators should have received a survey from Dr. Hardy in their email about participating in the 5 year review of Dr. Rick Niswander. The email should have included a Qualtrics survey and the hope is that all senators will participate.

Chancellor's Luncheon with Staff Senate – Thursday, April 28 at noon, Club Level of Dowdy Ficklen Stadium. In addition to the luncheon the EC would like to do something special for the Chancellor during that time. Looking for suggestions from Senators.

President Spellings visit – Taking place on March 30. She will meet with various groups, and there will be staff members included in it.

Staff Assembly – Matt Brody (from General Administration) spoke about a new compensation plan for other state agencies. Before this is implemented for University system employees, GA wants to review it how it is working for other agencies to see what changes they will need to make for university employees. Lisa shared a link laying this plan out for the other State Agencies, so senators can review it to get an idea of how it could possibly work for State Employees.

**Chair – Elect – Senator Krystal Gauthier**

Volunteers needed for Staff Appreciation events taking place. The cookout at Lake Laupus and the fitness walk on main campus. Need people to sign up for atleast 1 event. Sign-up sheets on the table in front of the stage. Full details are forthcoming. Meetings with VC's are currently taking place. Kristal is doing her best to send out reminders to everyone the day before the meeting.

**Secretary – Senator Kimrey Miko**

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Sharepoint- Senators are reminded to PLEASE add all documents and any other supporting information to the Sharepoint site. As the Senate year is getting closer to wrapping up we want to be sure to have everything uploaded and organized so those on their respective committees can refer to it in the upcoming year.

**Treasurer – Senator Robert Ables**

State – \$1244.87

Discretionary – \$1584.49

Children of SPA – \$1734.06

Gail Jordan Memorial Scholarship – \$2161.53

**Committee Reports**

**By-Laws Committee**

Communications & Marketing Committee

Coastal Photography – 15% discount

Singular Sleep – 10% off of entire purchase

Marketplace Café and Gallery in Ayden, NC – 10% off discount

**Diversity Committee**

Did not meet today, nothing to update.

**Human Resources Committee**

The Staff Forum Date has been set for April 26. Reserved the morning session in one of the Great Rooms at Mendenhall from 10-12. Afternoon session in Ross Hall 2312 from 2 to 4 pm. Decided to make the forum informative and base it on all of the changes taking place in HR with a Q & A session towards the end of the forum. Have it to be less formal this year, but basing the forum on the upcoming changes going on in HR. Hope Lodge dinner tomorrow night for the house occupants. If you are doing any sort of community service then you should be turning it in for us to tally up for the Chancellor at the end of the month. From last summer until now. Email Kimrey.

**Rewards & Recognition Committee**

The committee met the week prior to the meeting and they are currently focused on staff appreciation week April 18 - 23. An email announcement will be sent out soon with the entire list of activities.

**Scholarship Committee**

Fundraiser coming up this Saturday, March 12, 7:30 – 9:30 pm at Wimpies Steam Bar and Grill in Winterville. The Scholarship Committee will be on hand accepting donations for the SPA Scholarship. The band that is playing is The Speculations. The Scholarship Committee recently met and decided on winners for both scholarships – 2 people were chosen for Children of SPA, and are going to be awarded \$1,000 each. 3 ECU Staff Members were chosen to receive the Gail Jordan Scholarship in the amount of \$500 each. ECU had 4 staff members chosen to receive the Janet Royster Scholarship from UNC-GA in the amount of \$3,000 total.

**Membership Committee**

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The committee is wrapping up nominations soon and will get it all loaded onto the election ballot in the coming week.

### **Leadership & Professional Development Committee (Ad-hoc)**

Nothing to share at this time.

### **University Committees**

#### **Parking and Traffic Appeal Committee (Suzanne McDonald)**

The policy has changed in which if there is something outside of someone's control then the committee will consider an appeal at that time.

#### **Golf Tourney Committee**

The golf tourney committee met earlier in the week and they are still working on securing sponsors. The committee is looking for staff senators to volunteer the day of the tournament. Can use some of the state volunteer hours for this. The tourney is in Sanford this year at Tobacco Road and we most certainly need someone to sit on the hole for this one. Chancellor is working on putting his team together and the team will be paid for in the next few days.

## **Old Business**

### **Staff Emeritus Program**

~~Jeremy Jordan motioned that we move this to April. Kristal Gauthier seconded.~~

(Due to time still allotted, we went back to this after this was motioned.)

Lisa did want to know if this is something that the staff senate takes interest in, if they are lacking interest because there are not any benefits.

Robert Ables asked if it is worth the work that it will be on the senators and is it worth the work that HR will have to put into it.

It was decided to revisit this topic in April.

## **New Business**

### **Revised By-Laws document Lisa Lalla**

Should have received and email with the complete revision of the bylaws. Feedback has been submitted but Lisa wanted to open the floor for anyone to provide thoughts, ask questions, etc. In addition to all of the changes made in this document the committee has added hyperlinks to take online readers directly to the referenced information.

With the changes as presented today, Lisa asked for a vote on the new document. All are in favor as written, none opposed.

Lisa will make changes and get the document to the Executive Committee so they can get it out to all Senators.

## **Announcements**

**STAFF SENATE WEBSITE:** [www.ecu.edu/staffsenate](http://www.ecu.edu/staffsenate)

**STAFF SENATE EMAIL:** [staffsenate@ecu.edu](mailto:staffsenate@ecu.edu)

**NEXT STAFF SENATE MEETING:** April 19, 2016 ECHI Auditorium

**CHANCELLOR SEARCH WEBSITE:**

<http://www.ecu.edu/cs-admin/creativeservices/SearchCommittee/>

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## Adjournment

The Staff Senate meeting was adjourned at 4:43pm. Adjournment was motioned by Sam Saunders and seconded by Katie Fulcher.

## Attendance

First Name	Last Name	Senator/Alternate	Division	Present	Absent	Excused
Amy	Eason	Alternate	AA	1		
Betsy (Hannah)	Brown	Senator	AA	1		
Kim	Higdon	Senator	AA	1		
Cyndee	Mueller	Senator	AA	1		
Jeremy	Jordan	Senator	AA	1		
Keith	Thomson	Senator	AA			1
Penney	Doughtie	Alternate	AF			1
Robin	Mayo	Alternate	AF			1
Patrick	Clark	Senator	AF	1		
Michael	Hale	Senator	AF			1
Robert	Ables	Senator	AF	1		
Brock	Jones	Senator	AF		1	
Dawn	King	Senator	AF			1
John	Waters	Senator	AF	1		
Arielle	Harper	Senator	AF			1
Billy	Long	Senator	AF		1	
Todd	Inman	Senator	AF	1		
Shalin	Hale	Senator	AF			1
Jackie	Daniels	Alternate	AT			1
Sam	Saunders	Alternate	AT	1		
		Senator	AT			
		Alternate	CH			
		Alternate	CH			
Kimrey	Miko	Senator	CH	1		
Lauren	Cherry	Alternate	HS		1	
Debra	Mercer	Alternate	HS	1		
Lisa	Ormond	Senator	HS	1		
Lisa (Marie)	Lalla	Senator	HS	1		
Ann	Wall	Senator	HS	1		
Loretta	McDaniel	Senator	HS		1	
Karan	Roblin	Senator	HS	1		
Patrick	Everett	Senator	HS		1	
Andrea	Bristol	Senator	HS	1		

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Rhonda	Nord	Senator	HS	1		
Kristal	Gauthier	Senator	HS	1		
Jackie	Masterson	Senator	HS	1		
Nedra	Harris	Senator	HS	1		
Kelly	Dilda	Senator	HS			1
Diann	Jones	Senator	HS			1
Debbie	Hathaway	Alternate	RG			1
Sierra	Fountain	Alternate	RG	1		
Suhail	Guzman	Senator	RG			1
Darrius	Barrow	Alternate	SA	1		
Nadirah	Pippen	Alternate	SA	1		
Suzanne	McDonald	Senator	SA	1		
Justin	Janak	Senator	SA			1
Emily	McLamb	Senator	SA	1		
Patricia	Simpson	Alternate	UA		1	
Karen	Whitehead	Alternate	UA		1	
Katie	Fulcher	Senator	UA	1		
EX-Officio Members						
Mary	Schiller	Past Chair	HS	1		
Toya	Jacobs		OED	1		
Amy	Waters		OED		1	
Melissa	Bard		HR		1	
Karen	Summerlin		HR		1	
			Total Counts	25	0	11

Quorum Needed

52.0833  
3

\*\* Ex-Officio members are not allowed to vote and aren't included in the quorum formula.