

Approved May 10, 2016

**EAST CAROLINA UNIVERSITY
STAFF SENATE MEETING AGENDA
ECHI Auditorium
April 14, 2016 | 3:00 p.m. – 5:00 p.m.**

Call to Order – Chair Lisa Ormond

Chair Ormond called the meeting to order at 3:08 pm

Speaker

**Amy Waters, Office of Equity & Diversity
2016 EEO Plan**

Amy outlined the EEO Plan 2016: Results, Good Faith Efforts, and New Areas of Focus

The plan provided a brief explanation of Affirmative Action and Equal Employment Opportunity, the results of the Utilization Analysis for Minorities and Women, the efforts in understanding and communicating ECU's commitment to diversity, and the how/why of the importance in diversifying ECU's workforce.

**EEO Plan 2016: Results, Good Faith Efforts, and New Areas of Focus
Carolyn Willis, Joyner Library**

Carolyn shared information about the various services offered at Joyner Library. Sunday through Thursday the library is open 24 hours, Friday and Saturday it is open until 9 pm.

Teaching Resources Center – 2nd floor, perfect for grades K-12 and it is free. This is a model resource center for teaching centers across the State of NC.

Popular Reading Collection – The library collects fiction & non-fiction books that are best sellers for anyone to check out.

Circulation Department – Available for check out: calculators, e-readers pre-loaded with best sellers. Laptops, digital cameras and equipment, DVD's.

Joyner library subscribes to close to 500 databases that are available for use on and off campus by employees and students.

To check anything out - Employees only need their One Card to check items out.

Roll Call – Senator Kimrey Miko

A quorum was present.

Approval of Minutes

Loretta McDaniel motioned to approve the March 8, 2016 minutes, seconded by Patricia Simpson.

Executive Committee Comments

Chair – Senator Lisa Ormond

Chancellor Search Committee – President Spellings has 3 names that she is looking into and she will announce her selection by the end of April.

President Spellings visit to ECU – The President visited in the end of March, she is very receptive to listening to people, addressed many of the campus issues at hand. She complemented ECU greatly and appreciated the way ECU presented her with ideas and suggestions.

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Chancellor's Executive Council Luncheon – Due to the Chancellor's travel schedule changing, the original April date for the Staff Senate Luncheon with Dr. Ballard and his Executive Council will be rescheduled in the near future.

Janet Royster Memorial Scholarship – The scholarship awarded by Staff Assembly is open to accept Scholarship Applications for the fall semester. Five people from ECU were recipients of scholarship awards in the previous semester. For further information, please see Lisa Ormond.

Chair – Elect – Senator Krystal Gauthier

Be the Match swab event – April 25 –Benefits Camden Minnick, born with HLH, which is a life threatening disease. His parents are ECU Alumni and the Staff Senate is partnering with the Alumni Association to promote this.

Secretary – Senator Kimrey Miko

Senators are reminded to please turn in their volunteer hours from the previous year. This includes volunteer hours from ECU and non ECU related events.

Treasurer – Senator Robert Ables

Balances as of March 31, 2016

Discretionary Fund:	\$1431.37
State Fund:	\$1151.19
Children of SPA:	\$1734.06
Gail Jordan:	\$2161.53

Committee Reports

By-Laws Committee

Nothing to report

Communications & Marketing Committee

2 new pirate perks – Pet Partners – 10% off pet health insurance discount
Wet n' wild Emerald Point in Greensboro, NC – Discounted general admission and junior admission for ECU employees, offer valid May 21, 2016 – September 5, 2016.

Diversity Committee

BSOM Vice Chair of Diversity & Inclusion is holding a “Laps for Learning” Fundraiser Event for the Summer Biomedical Research Program on Wed. April 17, 2016 starting at 12 noon at Lake Laupus.

ECU's Office of Equity & Diversity is offering Religious Diversity on Campus: How We Can Build Mutual Respect in ECU's Classroom and Workplaces on April 20, 2016 from 9 – 10:30 a.m. in the MCS Great Rooms 2 & 3. To RSVP email: oed@ecu.edu

Lavender Launch – May 5, 5:30 – 7 pm in the Mendenhall Student Center Great Rooms. This event is for upcoming ECU graduates, as well as their families, friends, and colleagues.

Office of Equity and Diversity – “Bridging Our Cultural Differences” May 12, 2016, 1 pm to 4 pm in Mendenhall Student Center.

Human Resources Committee

The Annual Human resources forum is scheduled for Monday, April 24. There will be 2 sessions: East Campus from 10 am – Noon in Mendenhall Student Center 244, and West Campus from 2 pm – 4 pm in Ross Hall 2312. Topics include: Kronos, Performance Management, FLSA Changes, and Related Person. Representatives from Human Resources will be available for a general question and answer session following the main topics of discussion.

Rewards & Recognition Committee

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Staff Appreciation Week is next week. The committee has worked hard on getting all events and promotions ready for ECU Staff to enjoy next week. Email blasts have gone out on various ECU email lists. Free meals, events, movies, etc. are presented to ECU Staff members during the week for them to enjoy.

Scholarship Committee

\$1380 was raised at the Wimpies Steam Bar fundraiser to benefit the Children of SPA Scholarship. During the May Staff Senate meeting we hope to honor the recipients of the Gail Joyner Scholarship with her family in attendance.

Membership Committee

Elections are currently open for next year's Staff Senate and they will remain open until April 28th. Immediately following the close and tally of the senator ballots, nominations will open up for Executive Committee members.

Leadership & Professional Development Committee (Ad-hoc)

The committee is in the process of planning a leadership development workshop to open up to the entire campus.

Old Business

Staff Emeritus Program

The document will go to Melissa Bard for review in the near future, if this is something that Staff Senate still wants to pursue.

New Business

Staff Assembly has been discussing asking ECU Staff Senate and senates at other institutions for consideration of extending the Chair and Chair-Elect terms to 2 years, starting with the Chair Elect that will be chosen at the May meeting. This allows for more continuity of the Staff Senate Executive Committee. Lisa Lalla and the bylaws committee reviewed the terms of each committee member and the wording and they see it as an opportunity to simplify the verbiage stated in the bylaws. They are also considering extending the terms of the committee chairs for some of the same reasons. Faculty senate at ECU is currently discussing changing their term requirements for the chair to 2 years. Lisa asked if this is something that the senate thinks they may be interested in, and asked them all to consider it further.

Announcements

STAFF SENATE WEBSITE: www.ecu.edu/staffsenate

STAFF SENATE EMAIL: staffsenate@ecu.edu

NEXT STAFF SENATE MEETING: MAY _____ 2016 ECHI Auditorium

CHANCELLOR SEARCH WEBSITE:

<http://www.ecu.edu/cs-admin/creativeservices/SearchCommittee/>

Adjournment

The senate adjourned at 4:49 pm. The motion to adjourn was made by Loretta McDaniel, and seconded by Sam Saunders.

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Attendance

First Name	Last Name	Senator/Alternate	Division	Present	Absent	Excused
Amy	Eason	Alternate	AA			1
Betsy (Hannah)	Brown	Senator	AA			1
Kim	Higdon	Senator	AA	1		
Cyndee	Mueller	Senator	AA			1
Jeremy	Jordan	Senator	AA	1		
Keith	Thomson	Senator	AA			1
Penney	Doughtie	Alternate	AF	1		
Robin	Mayo	Alternate	AF	1		
Patrick	Clark	Senator	AF	1		
Michael	Hale	Senator	AF			1
Robert	Ables	Senator	AF			1
Brock	Jones	Senator	AF		1	
Dawn	King	Senator	AF	1		
John	Waters	Senator	AF	1		
Arielle	Harper	Senator	AF			1
Billy	Long	Senator	AF	1		
Todd	Inman	Senator	AF	1		
Shalin	Hale	Senator	AF	1		
Jackie	Daniels	Alternate	AT	1		
Sam	Saunders	Alternate	AT	1		
		Senator	AT			
		Alternate	CH			
		Alternate	CH			
Kimrey	Miko	Senator	CH	1		
Debra	Mercer	Alternate	HS	1		
Lisa	Ormond	Senator	HS	1		
Lisa (Marie)	Lalla	Senator	HS	1		
Ann	Wall	Senator	HS			1
Loretta	McDaniel	Senator	HS	1		
Karan	Roblin	Senator	HS	1		
Patrick	Everett	Senator	HS		1	
Andrea	Bristol	Senator	HS	1		
Rhonda	Nord	Senator	HS	1		
Kristal	Gauthier	Senator	HS	1		
Jackie	Masterson	Senator	HS	1		
Nedra	Harris	Senator	HS			1

