

**EAST CAROLINA UNIVERSITY**  
**STAFF SENATE MEETING**  
**Thursday February 8<sup>th</sup>, 2018**  
**3:00 p.m. – 5:00 p.m.**  
**MSC Great Rooms**

**Call to Order – Chair Kimrey Miko**

- Called to order at 3:03pm

**Presenter**

- **Deb Garfi – Director of Parking Services**
  - Parking and Transportation Updates
    - Parking is self-supporting – do not receive any funds from ECU or the state. They are funded through the fees they collect
    - Their office gives ECU police and transit support.
    - There will be no more pre-tax option for parking permits.
    - Looking to get approval to sell more A-zone permits as a lot of A spots are vacant during the day (faculty, etc.) – currently only allowed to sell 10% over the number of spots.
    - When the parking garage opens on campus, they will allow the current A passes to buy spots in there first. Then the people on the waiting list for the A permits, will get asked next, then will ask those who have a B permit if they would like the parking garage permit.
    - **Darlene Langley:** Will the A lot close to McDonalds go back to B lot?
    - **Deb:** That A parking lot is scheduled to go back to B1 lot during business hours in November when the parking garage opens.
    - **Darlene:** How will you accommodate guest parking for people coming on-campus for certain events?
    - **Deb:** There is no free parking on-campus, but you can get special permits for those guests.
    - **Helen Lovett:** When did the parking lot at 10<sup>th</sup> and Cotanche change to an A zone?
    - **Deb:** Last year when we lost 458 spots due to construction.
    - **Helen:** What are the 2016 and 2017 profit margins?
    - **Deb:** That information can be found on the sheet handed out.
    - Tickets are the last thing they want to do – they only get 20%, 80% goes to public schools.
    - **Helen:** The signs about which permits are allowed when in each lot are not visible.
    - **Brooks Person:** Any reevaluation of parking by dental school?
    - **Deb:** Will be some changes for the fall due to growth.
    - **Brooks:** Lack of B passes available for people working at the dental school.
    - **Deb:** Things are being realigned
    - **Brooks:** A lot of staff are looking for spots each day.
    - **Deb:** Send me an email and I will send you maps and information. There is parking spots, but they are not convenient spots – that's why they are B lots.
    - **Nick Balestrieri:** Parking by ECHI and FMC there was faculty/staff parking. Now that there is the new student center, some spots got converted to student parking. Is there a plan to convert those back to faculty/staff?
    - **Deb:** The spots will be evaluated as a lot of patient parking is not being used, so they are planning to change over this summer. Things will be in place by fall 2018 – they do their changes in July typically.
    - **Dawn King:** Parking lots off 14<sup>th</sup>

- **Deb:** Some are Pitt County School lots, some are ECU lots
- **Todd Inman:** Construction lots – the gravel lots, are there plans to redo those?
- **Deb:** No plans right now to pave it, but within the next 4 years we will need a garage over there, so that may be their plan.
- **Christina Ragone:** During adverse weather, are we able to park anywhere during, if the students/faculty are not on-campus?
- **Deb:** Lenient on adverse weather days typically.
- **Christina:** Are students getting B1 passes?
- **Deb:** We did away with that this year, some are grandfathered in, and so we let them keep the B pass, but no new B passes were issue to students.
- **Darlene:** Permit change time is 5:30pm, is that going back to an earlier time?
- **Deb:** No.
- **Darlene:** Possible shuttle service for the farther out lots for staff? The ones that may have trouble walking especially during bad weather?
- **Deb:** There is a bus route that goes around campus, but transportation and parking are different offices.
- **Darlene:** Aramark employees cannot buy a permit, but they have to park off campus. What is being done for this?
- **Deb:** We had to eliminate their ability because of lack of space, or park in commuter lot, but they are here early, etc. We work on those on individual basis if they are coming in super early, the Aramark manager/supervisor, brings it to Deb to work on a solution.
- **Dawn:** Housekeepers on campus come in early, but they are paid the lowest, but had to buy an A permit to feel safe.
- **Deb:** We do not have the resources to solve every issue, but we try our best.
- **Kimrey:** We have time for one last question, and you all can email Deb with questions after this.
- **Nick Balestrieri:** After 3pm on Health Science campus, you can move up to a better lot, but physicians are not able to get a spot.
- **Deb:** There was a need for this change, we unfortunately do not have a solution for it all.
- **Erik Kneubuehl – Associate Vice Chancellor for Student Center Operations**
  - He is over the Health Science Student Center and Mendenhall Student Center
  - Working Within Generations - Applying Adaptive Leadership
    - Baby Boomers: 1946-1964 – 15% of the workforce, retiring in great numbers
    - Gen X: 60% of the workforce – 1965-1979
    - Millennials: 25% and rapidly growing part – 1980-2000
    - I-Generation: 2001-2010 – starting college now
    - **Adaptive Leadership:** Thriving with change and differences in a challenging environment.
      - Wants you to consider the other person and how they interpret and handle things.
    - West Point is the oldest institution in the US that has studied leadership and taught leadership courses.
    - Three to Four Components:
      - Creating Relationships
        - Build a coalition – collaborate with others.
      - Making Decisions
        - Making decisions efficiently and quickly are as effective as making a good decision.
        - Get something out quickly and efficiently.
        - Swift reaction can sometime dispel some of the anger that may be brewing.

- Review your decisions to learn from them and what you can do better next time.
- Common Purpose
  - Make sure people on the same page and moving forward.
  - Standing still is falling behind.
- Objective Freedom
  - Empower the people around you to see how they are going to be a part of it.
  - Allow feedback.

### Approval of Minutes – Anna Logemann

- January 11<sup>th</sup>, 2018 Minutes
  - Approval of the minutes with spelling/grammar changes from Lauren Mink
  - Motion to approve made by: Nick Balestrieri
  - Seconded: Amy Eason
  - All approved: yes, none opposed

### Executive Committee Comments

- **Chair – Kimrey Miko**
  - Please remember to complete the survey sent out – closes tomorrow, remind your constituents to complete as well.
  - State of Brody School of Medicine – by Dean Stacy on 2/9/18 at 12-noon
  - **Proposing a Vice-Chair position – handed out document**
    - Created this position to help eliminate some of the time and duties Chair and Chair-elect position – large time commitment with the Chair and Chair-elect positions.
  - **Brian Stutz:** Thinks it is a good idea, mimics some student organizations, and would be very beneficial.
  - **Nick Balestrieri:** Would this coincide with parliamentary position? Would it make the Executive Committee 6 people?
  - **Kimrey:** Yes and yes.
  - **Nick B.:** So bylaws would have to be changed?
  - **Kimrey:** Yes
  - **Lisa Hodges:** If chair steps down, then vice-chair steps in not chair-elect?
  - **John Southworth:** If chair-elect steps down, who would step into that role?
  - **Kimrey:** If a chair-elect cant fulfill their duties, there would be an immediate election to fill that position like by-laws say.
  - **Zoe Yetman:** Could you stagger when vice chair and chair elect start?
  - **Kimrey:** You could.
  - **Nick B.:** Bylaws needs to write it and we will vote next month?
  - **Kimrey:** Yes.
  - **Joel Stocks:** We need a clear, well thought out succession plan for these three positions and it needs to be stated in the by-laws. Could we send out the bylaw proposals far enough in advance, so suggestions can be made, questions asked and everything be ready to go to vote at the March meeting not have to debate in March and vote in April.
  - **Kimrey:** Great idea, but we need everyone to be willing to send suggestions, questions, etc. if we do this.
  - **John Southworth:** The bylaws committee should give several options/revisions and send them out then we will vote on the best one instead of just 4 or 5 people giving ideas via email making the decision/changes.
  - **Kimrey:** We can do that, but we need people to give feedback.

- **Christina Ragone:** The vice-chair position is not a two year positions, whereas if you wanted to be chair-elect, you are committing to two years. It would make sense for the Vice-Chair to replace the Chair position if someone steps down and finish out that year.
- **Garrett Killian:** Staff assembly uses a similar model, the only difference is the chair is a two year term, chair elect is one year, so it is a three-year overall commitment; vice-chair is elected each year, the chair-elect is elected every other year.
- **Dawn King:** By-laws has to get this done quick and we will. The other thing is are people willing to step up for these positions?
- **Kimrey:** Yes there are some.
- **Dawn:** We will have an election in March for this?
- **Kimrey:** Yes. Something I mentioned to LuAnn, is if we could get the Vice-Chair position passed, as her job duties have increased, would she consider staying in the chair-elect position? Since she was elected to the chair-elect position, I want to give her a chance to really think on this option and make the best decision she can for herself. We will have an election in March one way or the other.
- **Brian Stutz:** Does this happen often?
- **Kimrey:** This does seem to be the trend.
- **Brian S.:** Should we consider a better time for our elections? Due to when people change jobs, leave ECU, etc.? Possibly in January?
- **Kimrey:** We can look at that.
- **Chair Elect – LuAnn Sullivan**
  - None – out sick
- **Secretary – Anna Logemann**
  - Sign in if you have not
- **Treasurer – Todd Inman**
  - State Fund: \$437.78
  - Discretionary Fund: \$672.65
  - Children of SPA Scholarship: \$2,290.94
  - Gail Jordan Scholarship: \$2,159.39

## Old Business

- **Bylaws – Amy Sweers:**
  - **Article IV – The Committee Structure - Section 4.0 – Executive Committee Proposed Change (IV.B.b. The Chair-Elect).**
    - First change - Questions? None
    - Motion: Lisa Graepel
    - Second: Christina Ragone and John Southworth
    - All in favor, one abstained
    - Second change – Questions?
    - **Joel Stocks:** Do we need to wait since we may be changing chair-elect and adding vice-chair?
    - **Nick Balestreri:** Doesn't impact any possible changes, so should be ok to vote
    - **Amy Sweers:** If it does we will change again and revote on it
    - Motion: Lisa Hodges
    - Second: Christina Ragone
    - All in favor, one abstained
  - **Section 1.5 Terms of Office**
    - Questions? None
    - Motion to approve: Darlene Langley
    - Second: Shandawn Simmons
    - All in favor, one abstained

## Committee Reports

- **By-Laws – nothing to report after we voted on their changes.**
- **Communications and Marketing – Robin Mayo**
  - Meeting this week
  - Nothing new to report
  - Nominations are out on new website
  - Anything you want us to add or market, let us know!
- **Diversity – Alexis Moye**
  - Met last Thursday, 2/1/18
  - Did the training today
  - Cross reference campus to have a more diverse representation of ECU on staff senate
  - Diversity photo database – trying to develop
    - Have reviewed the ECU database, none really in there
    - Going to work on trying to find more staff in action – staffs doing their jobs – need more photos
  - Participated in MLK day of service
  - Looking at other schools SS diversity committees and what they are doing on their campus to get ideas
- **Human Resources – Helen Lovett**
  - Met 2/1/18
  - Hope Lodge event on 1/17/18 – showed pictures from it
  - Nice representation from SS there
  - Staff emeritus nominations all approved – presented 2/14/18
  - Reviewed emergency assistance fund – well received by HR – now on to the next level
  - Next meeting 3/1/18
- **Rewards and Recognition – Brian Stutz**
  - Employee appreciation week 4/8-4/15
  - Tentative schedule:
    - 4/8: Softball game \$2 per ticket for employees and their families.
    - 4/9: Kick off at the rec center during lunch hour with fitness walk from rec center around campus and some vendors.
    - 4/10: Health science cook out 11am-1pm at Lake Laupus.
    - 4/11: Cook out on main campus mall 11am-1pm; festival at the North Rec Center that night.
    - 4/12: Looking to have intramural sport during lunch hour.
    - 4/13: Baseball game \$3 per ticket and a possible climbing wall activity.
    - Will have staff highlights like pirate profiles.
    - Will need your one card for these events.
- **Scholarship – Melissa Nolan**
  - Scholarships have closed, 2/23 will be meeting to review and have about \$1000 for each to give out
  - SHRA:8 applicants
  - Gail Jordan: 10 applicants
- **Membership – Amy Eason**
  - Nominations are underway for the ECU Staff Senate. Nominations will close at the end of the day on February 27th. Nomination email was sent out through the ECU official email.
  - I have emailed all current Senators that are finishing the end of their first term. This is to notify them that they will need to nominate themselves or someone nominate them if they want to continue as a Senator for a second term.
  - Our next meeting will not be until March 1st due to allowing nominations to close and being able to collaborate for the vetting process.

- **Leadership and Professional Development – Nick B**
  - Justin Yeaman presenting next month at our meeting.
  - BALL working on 4/16 in Murphy center 4-6pm.

### Announcements

- **Next Staff Senate Meeting**
  - Thursday March 8<sup>th</sup>, 2018 at 3pm in MSC Great Rooms
- **Board of Trustees Meeting**
  - Thursday-Friday: February 15-16, 2018
  - Location: Coastal Studies Institute
- **Board of Visitors Meeting**
  - Friday May 18<sup>th</sup>, 2018
  - Location: ECHI
- **Staff Appreciation Week**
  - April 9<sup>th</sup> – 15<sup>th</sup>, 2018
- **Staff Senate nominations open until February 27<sup>th</sup>, 2018**
  - If you have any questions on your term/year, please contact Amy Eason

### Adjournment

- Motion made by: Nick Balestrieri
- Seconded: Brooks Person