

ECU Staff Senate Minutes

Date: September 12, 2019

Time: 3:00pm to 5:00pm

Location: Mendenhall Student Center

**Call to Order: Senator Michelle Bone**

**Roll Call: Senator Debbie Pettaway**

**Due to Karen Eastwood being out August & Sept. minutes will be approved at next meeting.**

**Executive Committee Comments**

**Chair – Senator Michelle Bone** commented on the following:

* Update of Parental Leave from Staff Assembly – confident that it will be approved just has to go thru Board of Governors.
* Vouchers are available for parking.
* Polos are available for sizing –
* Need to place order for name tags and polos if you do not have them or need different size during the breakout of committee meetings.

**Chair Elect – Senator Todd Inman** commented on the following: - No Comments

**Vice Chair - Senator Debbie Pettaway** commented on the following:

* School Supply Drive – Success –
* Delivery Date September 18th ECU Community School at 10. Meet at Laupus Library.
* All Staff Senators are invited to come help load and/or meet at the school for delivery.

**Treasurer – Senator Robin Mayo** commented on the following:

* Treasurer’s report was sent out by email, no changes. – no questions.

**New Business**

**Speaker – LeeAnn Goff, Director of Benefits**

**Bullet points below of discussion sent by LeeAnn Goff**

* Open Enrollment is November 2- November 19
* Enrollment Assistance Sessions will be held at the HR Annex Building 283…All sessions are 9:00-4:00
  + November 5th
  + November 7th
  + November 12th
  + November 14th

* No change in Dependent Health Premiums this year

* We now have Single-Sign-On which means you will use your Pirate ID and passphrase to sign in to make changes

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* Everyone will be moved to the 70/30 plan and you must elect the 80/20 plan

* You must complete the tobacco attestation question to pay lower premiums

* Because there is no Minute Clinic within 25 miles of ECU you must let your ECU Benefit Counselor know if you complete the tobacco attestation indicating you smoke but will attend a minute clinic
  + We much file an exception on or before December 31st indicating the nearest minute clinic is more than 25 miles away……failure to file the exception will mean you do not receive the premium credit
  + You may also choose to drive to the nearest Minute Clinic

* If adding a dependent you must upload dependent verification.

* Keep a record of your confirmation number if enrolling online and the date/time and name of person you spoke with if enrolling by phone

* New Mid-level Dental Plan.
  + Everyone currently in the High Option will be mapped to this new plan
  + You must elect High Option to have that coverage
  + Premiums for the new plan are the same as current high option premiums

* You must re-enroll in the FSA for Healthcare and Daycare to continue coverage in 2020
  + Healthcare annual maximum $2700
  + Daycare annual maximum $5000

**Committee Reports**

Bylaws – No report

Scholarships – No report

Rec & Awards – Gaelle Deshayes

* Date: Thursday, October 17 Staff Senate Fitness Walk 11:30 – 1:00
* Letters to Vendors – so far about 20 vendors have signed up
* Send any information concerning vendors send to Gayle
* Working with Creative Service for Flyer
* Giveaways have been ordered
* Parking – contact parking concerning parking for main campus

Diversity – No report

Human Resources – no report

Communications –Scott Nichols

* Focus is advertising for Staff Senate

Membership – No report

Leadership –Hector Molina

* Committee met on September 4
* Confirmed speaker for B.A.L.L
* Schedule for February 12th, 2020.
* Location – MSC just waiting for confirmation
* Todd & Debbie met with Vice Chancellors concerning the B.A.L.L.

**Roundtable Discussion:**

**Parking Issue** –

* Vidant Employees parking in ECU spots in front of Brody
* ECU Parking – Josh Puckett speaks concerning the issue.
* Vidant will not acknowledge the parking issue.
* ECU will be scheduling Tow Truck to be on site.
* Patient spots are being used by Vidant employees will be ticketed.

**International Global Level** – staff award packets – Deadline Sept 20.

**Weather Condition** - Condition 1, 2, 3

* Not allowed to make up time under condition 2. Strongly encourage to supervisor to let them make up time.
* Need to make up 90 days from the day of event.
* Can’t make up time unless holiday is during that time because you are award Comp time.
* Assistance of condition 2 is frowned on when you have condition 3 – 3 shows appreciation of staff.
* Chancellor makes the decision on Conditions.
* Staff Assembly is reviewing weather conditions.
* Discussion of Time and what to use with adverse weather
* Email questions to supervisor/kronos for documentation – need supervisor approval to make up time.

**Breakout Committee Meetings & Shirt Order Completed.**

**Meeting adjourned.**