

Staff Senate Minutes

Thursday, June 21, 2012

Roll Call

Meeting called to order 3:05pm by Chair Mandeel Lancaster

Attended: Marily Jones, Steven Foley, Sydney Grammel, Jenny Gregory, Brandon Thompson, Steve Ayers, Mandeel Lancaster, Rick Smiley, Martina Christie, Teri Coleman, Bill Edwards, Marsha Hall, Judy Havermann, Jean Merenda, Mark Metcalf, Lisa Ormond, Kelly Rogers-Dilda, Luann Sullivan, Teresa Tripp, Michael Tucker, Justin Boulmay, Derri Stormer, Jackie Daniels, Pati Rolf, Kendra Davis, Melissa Eakes, Johnnie Eastwood, Pamela Frederick, Garrett Killian, Beth Martin, Tony Miller, Thomas Santana, Jackie Smith, Travis Taylor, Belinda Ward, Laura Bilbro-Berry, Diane Coltraine, Kim Higdon, Crystal Morgan

Absent: Stancil Lilley, Kim Thompson, Christopher Sutton, Jackie Smith, Travis Taylor, Jennifer Abbot, Steven Asby, Tarrick Cox, Jilayne Erwin

Excused: Stephanie Bailey, Hong Li, Belinda Ward

Chair's comments

- Difficulty of determining quorum
- Change view of Staff Senate as "Communications Tool" and moving to "Strategic Decision Making / Guiding" organization
- NC Budget update – Staff and Senate have passed budget. Currently going to Governor.
 - John Toller comment – Language for SPA is prescriptive ("will be 1.25 % increase); language for EPA is not prescriptive
 - John Toller comment – doubtful HR will have it (increased paycheck based on new salary) ready for July 15 paycheck, but will be done as soon as possible and retroactive as necessary
 - John Toller comment – no election year w/o pay increase
 - Salary adjustments are possible
 - "Personnel Flexibility Act" (formerly Senate Bill 575) is moving as part of budget
 - Evaluation of longevity pay, see if possible to remove for new hires
 - Evaluation of policies of career status EPA employees
 - Evaluation of SPA itself for continuation or modification
 - Supervisor and manager changes

- ORP (Optional Retirement Program) will be available to new employees hired after Jan 1, 2013
 - John Toller comment – HR is requesting assistance from Staff Senate for dealing with, communicating, understanding, and explaining changes listed above
- Jenny Gregory comment – request for information on TSERS
- Mark Metcalf comment – request for Staff Senate web site to list all senators, division, and contact information

Guest Speaker

- William L. McCartney, Associate Vice Chancellor, University Housing Service
- Topic: “Structured For Success” – a new program designed to create a structured, monitored environment for students found guilty of marijuana usage in campus housing

Chair-Elect Comments

- Committee for Status of Women in the University (Senators Derri Stormer and ??? are on committee) and were requested for information from Staff Senate HR Committee
- Staff Senate is now using staffsenate@ecu.edu e-mail address and this address can be used for all communication
- Desire that all new Senators and Alternates to have polo shirts and name tags; list was distributed for Senators and Alternates to write shirt sizes and name desired for tags

Treasurer’s Comments

- \$2840.00 remaining in State money account
- \$43.73 in Chancellor’s Discretionary account
- \$2523.73 total funds
- Gail Jordan Scholarship – \$14796.08; \$10000 in last meeting has not yet arrived; when arrived \$203.92 away from being endowed
- Gift form is available on the ECU web site
- No funds carry over to new fiscal year, but amount is reset and funds are allocated every year (defined explicitly by John Toller)
- Kendra Davis is checking if the amount will duplicate
- State allowed expenses can have funds dispersed

Secretary's Comments

- Motion to approve May minutes made by Marilyn Jones, seconded by LuAnn Sullivan
- The new meeting paraphernalia was described
 - Purple cards for Senators (or Alternates acting in place of Senators)
 - Gold cards for Alternates
 - Only "Purple Cards" can make motions, second motions, or vote on motions
 - Red cards for "no" or "nay" votes
 - Yellow cards for "abstain"
 - Green cards for "yes" or "aye" votes

Old Business

- John Toller requested anyone not having received letter and attachment to HR record
 - Not all Senators and Alternates got this information, including Melissa Eakes
- Jenny Gregory - UNC Staff Assembly raised approx. 9000 for scholarship
 - Janet Royster Scholarship Fund Staff Assembly who served on Staff Assembly as Parliamentarian for many years
 - Similar to Gail Jordan scholarship, but funds will not be for just university tuition, but for professional development
 - Available to Staff and EPA non-faculty throughout UNC system

Committee Assignments

- Purpose / assignment of committees were included, current Chairs identified
- Committees were defined and listed so that Senators and Alternates by Garrett
- Chair has established two ad-hoc committees – Scholarship and Leadership
 - Scholarship - responsible for defining documents and requirements for Gail Jordan scholarship
 - Leadership and Professional Development – responsible for creating opportunities for members of Senate itself
- Garrett will send chairs e-mail with committee members

Q&A

- Request for information on distributing information to constituents
 - By July there will be mechanism; methods are being evaluated to determine the best way to
 - Suggestions are being accepted for alternate mechanisms

- Official e-mails should include the senators broken down by division and social media outlets
- Question: adding information about Staff Senate to new employee orientation. Suggestion: video
- Suggestion: Representative of Staff Senate going to Procard Meetings

Motion to adjourn

- Made by Johnnie Eastwood seconded by Laura Bilbro-Berry
- Adjourn at 4:59